



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative School
- Santee Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA July 5, 2016

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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A. OPENING PROCEDURES – 7:00 p.m.	5
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<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D. CONSENT ITEMS	15
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	

BOARD OF EDUCATION • Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT • Cathy A. Pierce, Ed.D.

9625 Cuyamaca Street • Santee, California 92071-2674 • (619) 258-2300 • www.santeesd.net

Superintendent

- 1.1. **Approval of Minutes** 16
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

- 2.1. **Approval/Ratification of Travel Requests** 24
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.

- 2.2. **Approval/Ratification of Revolving Cash Report** 26
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.

- 2.3. **Acceptance of Donations** 28
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.

- 2.4. **Approval of Consultants and General Service Providers** 29
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

- 2.5. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 31
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of May 2016.

- 2.6. **Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement** 36
It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending June 30, 2016.

- 2.7. **Adoption of Resolution No. 1617-02, Authorizing the Execution of Documents with Wells Fargo Equipment Finance, Inc. and Delivery of Equipment under a Master Governmental Lease-Purchase Agreement and Supplement No. 81952-400 for the Purchase of Three Special Education Wheelchair Capable Buses** 37
It is recommended that the Board of Education adopt Resolution No. 1617-02 authorizing the execution of documents with Wells Fargo Equipment Finance, Inc. and delivery of equipment under a Master Governmental Lease-Purchase Agreement and Supplement No. 81952-400 for the Purchase of Three Special Education Wheelchair Capable Buses.

Educational Services

- 3.1. **Approval of Amended Nonpublic Agency Master Contract Appendix B with SPOT KIDS Therapy for Speech Therapy** 39
It is recommended that the Board of Education approve the amended Nonpublic Agency Master Contract Appendix B with SPOT KIDS Therapy for 1.6 FTE speech therapist for the term of August 15, 2016 through June 30, 2017.

- 3.2. **Approval of Nonpublic School Master Contract with The Institute for Effective Education for Nonpublic School Services** 40
It is recommended that the Board of Education approve the Nonpublic School Master Contract with The Institute for Effective Education for one student for the term of July 1, 2016 through June 30, 2017.

Human Resources/Pupil Services

- 4.1. **Personnel, Regular** 41
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. **Approval of Memorandum of Understanding with Rady Children’s Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program** 43
It is recommended that the Board of Education approve the MOU with Rady Children’s Hospital and RCHHC for the EPSDT program.
- 4.3. **Adoption of Resolution #1617-03 to Eliminate a Vacant Classified Non-Management Position** 46
It is recommended that the Board of Education adopt resolution #1617-03 to eliminate a vacant classified non-management position.

E. DISCUSSION AND/OR ACTION ITEMS 48
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Business Services

- 1.1. **Discussion of Potential Bond Reauthorization and Next Steps** 49
This is an information item. Action, if any, is at the discretion of the Board of Education.
- 1.2. **Approval of Monthly Financial Report** 50
It is recommended that the Board approve the Monthly Financial Report for May 2016.

Superintendent

- 2.1. **Approval to Cancel the July 19, 2016 Regularly Scheduled Meeting of the Board of Education** 53
It is recommended that the Board of Education cancel the July 19, 2016 Regularly Scheduled Meeting.
- 2.2. **Addendum of Contract for Assistant Superintendent of Business Services** 54
It is recommended that the Board of Education approve the addendum and extension of the employment contract with Karl Christensen, effective July 1, 2016 – June 30, 2019.

F. BOARD POLICIES AND BYLAWS

- 1.1. **Second Reading: Revised Board Policy and Administrative Regulation 5141.31, Immunizations** 58
This is a Second Reading. It is recommended the Board of Education approve the revised BP 5141.31 and AR 5141.31, Immunizations.
- 1.2. **Second Reading: Revised Administrative Regulation 5112.2, Exclusions from Attendance** 68
This is a Second Reading. It is recommended the Board of Education approve the revised AR 5112.2, Exclusions from Attendance.
- 1.3. **Second Reading: Revised Board Policy 1220 – Citizen Advisory Committees** 73
This is a Second Reading. It is recommended the Board of Education approve BP 1220 – Citizen Advisory Committees.

1.4. Second Reading: Board Policy Annual Review

- BP 1312.1 Complaints Concerning District Employees
- BP 4116 Probationary/Permanent Status
- BP 4315.1 Competence in Evaluation and Instructional Methodologies
- BP 5116.1 Intradistrict Open Enrollment
- BP 6145 Extracurricular and Cocurricular Activities

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies. The above listed policies were submitted for a first reading in June and are being submitted for a second reading. Administration recommends approval of the review as presented.

1.5. Second Reading: BB 9270 – Conflict of Interest – Biannual Review

Board Bylaw 9270, Conflict of Interest, is presented to the Board of Education, as per Government Code requirement to review biennially, in a second reading. Approval of the Biannual Review is requested.

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

94

H. CLOSED SESSION

94

1. Conference with Labor Negotiator (Gov. Code § 54956.8)

Purpose: Negotiations

Agency Negotiators: Tim Larson, Assistant Superintendent

Employee Organization: Santee Teachers Association (STA)

2. Conference with Labor Negotiator (Gov. Code § 54956.8)

Purpose: Negotiations

Agency Negotiators: Tim Larson, Assistant Superintendent

Employee Organization: Classified School Employees Association (CSEA)

3. Conference with Real Property Negotiators (Govt. Code § 54956.8)

Property:

- Elliot Site #2 (Parcel #: APN 366 050 16 - east of landfill; North of West Hills High School – area commonly known as Camp Elliott)
- 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)

Agency Negotiator: Cathy A. Pierce, Superintendent

4. Public Employee Performance Evaluation (Govt. Code § 54957)

Superintendent

I. RECONVENE TO PUBLIC SESSION

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J. ADJOURNMENT

94

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for July 19, 2016, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Ryan
___ Levens-Craig
___ El-Hajj
___ Fox
___ Burns

ITEM A. OPENING PROCEDURES

1. Call to Order and Welcome – 7:00 p.m.
2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.
3. Pledge of Allegiance
4. Approval of Agenda for the July 5, 2016, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Claims Against the District
 - 1.5. Schedule of Upcoming Events

2. Spotlight: Transportation Update

DEVELOPER FEES COLLECTION REPORT

2015-16

CUMULATIVE THROUGH JUNE 23, 2016

Residential Rate: \$2.08 per square foot - effective 5/5/14 - 6/19/16; \$2.16 per square foot effective 6/20/16

Commercial Rate: \$0.33 per square foot - effective 5/5/14 - 6/19/16; \$0.35 per square foot - effective 6/20/16

Self Storage Rate: \$0.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	8514 Sandstone Drive ***	07/08/15	336	\$0.00	CFH
	X	9907, 9909, 9911 Conejo Road	07/15/15	8,556	\$17,796.48	RS
X		9261 Mission Gorge Road	07/22/15	4,980	\$1,643.40	PA
	X	10128 El Nopal	08/11/15	1,164	\$2,421.12	CP
	X	9379 Willowgrove Ave.	08/19/15	679	\$1,412.32	CH
X		9121 Mission Gorge Rd.	09/08/15	5	\$1.65	PA
X		8824 Cottonwood Ave. ****	09/24/15	1,100	\$0.00	PA
	X	9818 Medina Dr.	09/25/15	657	\$1,366.56	CO
	X	10230 Casa Ct.	10/01/15	2,190	\$4,555.20	CP
	X	10232 Casa Ct.	10/01/15	2,332	\$4,850.56	CP
	X	10233 Casa Ct.	10/01/15	2,234	\$4,646.72	CP
	X	10244 Casa Ct.	10/01/15	2,190	\$4,555.20	CP
	X	10245 Casa Ct.	10/01/15	2,206	\$4,588.48	CP
	X	10248 Casa Ct.	10/01/15	2,332	\$4,850.56	CP
	X	10252 Casa Ct.	10/01/15	2,332	\$4,850.56	CP
	X	10256 Casa Ct.	10/01/15	2,332	\$4,850.56	CP
	X	10257 Casa Ct.	10/01/15	2,190	\$4,555.20	CP
	X	10260 Casa Ct.	10/01/15	2,332	\$4,850.56	CP
X		1840 Joe Crosson Dr.	10/15/15	5,564	\$1,836.12	PD
X		9720 Mission Gorge Rd. Ste G	10/19/15	2,000	\$660.00	RS
	X	8554 S. Slope Dr.	10/19/15	600	\$1,248.00	CFH
	X	9902 Via Nina (Refund for remodel never done)	11/13/15	1,555	(\$2,534.65)	RS
	X	9321 Whispering Leaves Ln.	11/30/15	666	\$1,385.28	CO
X		8157 Wing Ave.	12/17/15	1,279	\$422.07	PD
	X	Bushy Hills Drive	01/05/16	10,197	\$21,209.76	CFH
	X	9253 Carita Rd.	01/06/16	753	\$1,566.24	SC
X		8840, 8860, 8870 Magnolia Ave.	01/08/16	14,670	\$4,841.10	HC
X		8712 Magnolia Ave.	02/12/16	24,800	\$8,184.00	HC
X		11322 N. Woodside Ave.	02/19/16	78,759	\$25,990.47	PD
X		Wheatlands Ave.	03/09/16	16,347	\$5,394.51	HC
	X	9324 Woodruff Rd.	03/14/16	791	\$1,645.28	CH
TOTAL PAGE 1					\$143,643.31	

*Additional square footage (total is over 500 square feet)

** Fee Exempt - Senior / Elder Care Facility

*** Fee Exempt - Less than 500 square feet

**** Fee Exempt - Religious Facility

Requests For Use Of Facilities - July 5, 2016						
Group	Location	Date	Days	Time	Attendance	Fees Applied
Cajon Park						
Reinterpret (storage)	Annex Classroom	7/1/16 - 6/30/17	Mon - Sat	8:00 am - 9:00 pm		
Reinterpret (periodic Workshops)	Annex Ctr Mtg Room	7/1/16 - 6/30/17	Mon - Sat	8:00 am - 9:00 pm		
CFF Heartlight San Diego (After School Dance)	Library	10/10/16 - 6/12/17	Monday	1:35 pm - 2:35 pm	20	
Carlton Oaks						
Arts Attack (Art Show)	Multi-Purpose	6/9/16	Thursday	5:15 pm - 7:45 pm	60	
PTA (Momentum Tutoring)	Classroom	9/12/16 - 6/25/17	Mon - Thurs	2:00 pm - 4:00 pm	25 - 30	
PTA (After-School Dance Classes)	K Yard	10/7/16 - 6/9/17	Friday	2:20 pm - 3:20 pm	20	
PRIDE Academy (Prospect Avenue)						
CSEA 557 (Ratification)	Multi-Purpose	6/21/16	Tuesday	4:00 pm - 6:00 pm	100	
Rio Seco						
Maint & Ops Dept (Training/Meeting, All Custodians)	Multi-Purpose	6/29/16	Wednesday	9:00 am - 11:00 am	30	
Maint & Ops Dept (Training/Meeting, M&O/Site Custodians)	Multi-Purpose	6/29/16	Wednesday	12:00 pm - 2:00 pm	50	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 6/22/2016
 Month 12 Week 2
 School Week 43

SCHOOL	REGULAR ED														SPECIAL ED								Total All										
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	6/22/2016*	6/17/2015*	# Diff	% Diff	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	06/22/16	06/17/15	# Diff	% Diff	06/22/16	06/17/16	# Diff		
Cajon Park			96	92	102	112	110	103	110	99	112	936	971	-35	-3.6%	2	3	5	5	8	15	8	8	5	59	54	5	9.3%	995	995	0		
Carlton Hills	25	24	79	75	57	48	45	44	45	53	68	563	555	8	1.4%	2	3	3	5	4	5	1	4	6	33	34	-1	-2.9%	596	598	-2		
Carlton Oaks			78	77	88	88	80	95	81	113	105	783	758	25	3.3%	5	3	4	6	10	8	5	6	5	52	52	0	0.0%	835	835	0		
Chet F. Harritt	25	23	93	85	71	55	55	73	58	63	41	642	579	63	10.9%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	642	645	-3	
Hill Creek	24	25	77	76	78	72	79	85	89	95	89	769	764	5	0.7%	0	1	6	3	1	2	4	0	0	17	14	3	21.4%	786	786	0		
Pepper Drive		15	102	82	138	113	97	107	99	66	83	902	807	95	11.8%	0	0	0	0	0	0	0	1	1	3	5	5	0	0.0%	907	907	0	
Prospect Ave	22	28	63	58	57	80	54	49	80	49	50	570	577	-7	-1.2%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	570	574	-4	
Rio Seco			101	105	116	114	118	85	100	105	88	932	933	-1	-0.1%	1	1	4	9	11	7	11	9	7	60	59	1	1.7%	992	993	-1		
Sycamore Canyon	23		49	51	49	42	47	52	32	0	0	345	355	-10	-2.8%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	345	348	-3		
SUBTOTAL	119	115	736	701	736	722	685	693	654	640	630	6442	6299	143	2.3%	10	11	22	28	34	37	30	28	26	226	218	8	3.7%	6668	6681	-13		
Alternative School			3	2	1	3	5	4	8	3	4	33	34	-1	-2.9%																		
Santee Success									2	2	6	10	11	-1	-9.1%										0	0	0	0.0%	10	10	0		
NPS																		1				2		1	4	6	-2	-33.3%	4	4	0		
SUBTOTAL			3	2	1	3	5	4	10	5	10	43	45	-2	-4.4%	0	0	1	0	0	0	2	0	1	4	6	-2	-33.3%	47	47	0		
TOTAL	119	115	741	703	737	725	690	697	664	648	646	6485	6344	141	2.2%	10	11	23	28	34	37	32	28	27	230	224	6	2.7%	6715	6728	-13		

*Last day of school

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	0	0	995
Carlton Hills	0	0	596
Chet F Harritt	0	0	642
Hill Creek	0	0	786
Prospect Ave	0	0	570
Sycamore Canyon	63	0	408
Total PK/EAK	63	0	

Total Enrollment Including PK
6778

CLAIMS AGAINST THE DISTRICT

The following claims were received by Business Services and were rejected and referred to the District's insurance carrier by the Assistant Superintendent acting as the authorized agent of the Board of Education as reaffirmed by resolution at its April 21, 1992, meeting.

<u>CLAIM IDENTIFIER</u>	<u>SITE OF OCCURRENCE</u>	<u>DATE OF OCCURRENCE</u>	<u>DESCRIPTION/ACTION</u>
07052016-1	Rio Seco	October 20, 2015	Medical costs incurred related to YMCA chemical spill

Schedule of Upcoming Events

Date	Event
July 4	Independence Day Holiday – District Office Closed/No Summer School
July 5	Board Meeting; 7:00 p.m.
July 19	Board Meeting; 7:00 p.m.
August 2	Board Meeting; 7:00 p.m.
August 16	Board Meeting; 7:00 p.m.
August 22	First Day of School for Students
September 6	Board Meeting; 7:00 p.m.
September 20	Labor Day Holiday – No School/District Offices Closed

Reports and Presentations Item B.2. Spotlight: Transportation Update
Prepared by Dr. Cathy Pierce
July 5, 2016

BACKGROUND:

The Transportation Department consists of 14 employees providing transportation to approximately 400 students in both General and Special Education with buses traveling over 308,455 miles per year. In addition to home to school transportation, the Department also provides buses for field trips, the Boys and Girls Club, and the City of Santee Teen Center throughout the year. The annual operating budget for the transportation program is \$1,021,211 (not including the Bus Replacement Reserve).

Charles Myers, Director of Transportation, will provide the Board of Education a brief report on the accomplishments, challenges, and future plans of the department.

Agenda Item B.2.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1.
Prepared by Cathy A. Pierce, Ed.D.
July 5, 2016

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- June 21, 2016, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item E.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

June 21, 2016
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Ryan called the meeting to order at 7:00 p.m.

Members present:

Barbara Ryan, President
Elana Levens-Craig, Vice President
Dianne El-Hajj, Clerk
Ken Fox, Member
Dustin Burns, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

Superintendent Pierce introduced Leah Saunders and Erica Edmonston, as the new Vice Principals; and Kamran Azimzadeh, retired CBO from Lakeside. President Ryan extended a welcome to the new Ms. Sauders and Ms. Edmonston, Vice Principals; and expressed her gratitude to Mr. Azimzadeh for his assistance during Mr. Christensen's absence.

2. District Mission

President Ryan invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Ryan invited Joe Gersztyn, Santee Kiwanis Member, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

President Ryan mentioned item B.4. Spotlight: Transportation Update would not be presented. She explained Charlie Myers, Director of Transportation, lived in the area affected by the Border Fire and had to leave to attend to his home. Member Burns moved approval with the noted change.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight: PTA Presidents

Superintendent Pierce expressed the District's gratitude towards the PTA Presidents for their service, leadership, and advocacy for the children and parents. President Ryan presented each PTA President with a certificate, and a rose, as a token of appreciation.

3. Spotlight: Junior Olympics – Appreciation to Kiwanis and Santee Teachers

Superintendent Pierce mentioned the Santee Kiwanis Club has provided the Junior Olympics event for our students for over 30 years. Each year, on a Saturday in June, one of the local high schools is inundated with students from Santee School District who have worked diligently with their classroom teachers to compete in a variety of track and field events. She introduced the Kiwanians and teachers who participated this year. President Ryan presented the Santee Kiwanis Club and acknowledged the following teacher for their hard work.

Cajon Park

Cathy Tolnay
Bruce Jennings

Carlton Hills

Katie Fossing
Kim Ropple
Chris Stanley
Kathryn Ducharme
Tristin Tade

Carlton Oaks

Tracy Fox
Luke Towne
Lindsay Benedetto
Lyn McGrael
Lori Meaux
Jennifer Johnson
Marci Gross
Michele Ross
Kim Olsen

Pepper Drive

Barb Knoll
Sarah Mowrey
Krista Rosen
Michelle McNearney
Mary Hayward
Mia Morales

Chet F. Harritt STEAM

Ramona Lampe
Lilah Onners
Helen Rosati
Jeff Lamb
Monica Roque
Larry Barbary

Hill Creek

Jane Montler
Molly Maloy
Joan Van Horn

PRIDE Academy

Cindi Schultze
Lea Halinan
Joe Kemery
Tina Schipke

Rio Seco

Kevin McPhillips
Marc Robbins
June Richards
Kelly Oliver
Merry Board
Kay O'Hanlon
Heather Glanz
Jennifer Meier

Sycamore Canyon

Kelly Eveland

4. Spotlight: Transportation Update

No update was presented.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda.

Tammy Marble, Vice Principal at Carlton Oaks, expressed her gratitude towards the Board of Education and Administration for their support during her tenure at Santee School District. Ms. Marble recently accepted a Principal position with Coronado Unified School District. President Ryan thanked Ms. Marble for her 12 years of service to the District.

D. PUBLIC HEARINGS

1. Use of Education Protection Account Funds for 2016-17

President Ryan opened the public hearing on the Use of Education Protection Account Funds for 2016-17. She explained the District estimates it will receive \$8,150,851 in Education Protection Account (EPA) funds for the 2016-17 fiscal year. Adoption of Resolution #1516-37 designates that these funds will be used to pay a portion of unrestricted certificated teacher salaries as more fully described in Agenda Item E.2.10. In accordance with the provisions of Proposition 30, the District must hold a public hearing signifying the use of EPA funds. There were no comments. The public hearing was closed.

E. CONSENT ITEMS

President Ryan invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations
- 2.6. Approval of Consultants and General Service Providers

- 2.7. Approval/Ratification of Annual Agreements for 2016-17
- 2.8. Approval of 2016-17 Student Accident Insurance
- 2.9. Approval of Long-Term Use of Facilities Agreement with Christ the King Lutheran Church for Use of Cajon Park Annex for the 2016-17 Fiscal Year
- 2.10. Adoption of Resolution No. 1516-37 Designating Use of Education Protection Account Funds for 2016-17
- 3.1. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education – pulled for separate consideration
- 3.2. Approval of the 2016-17 Consolidated Application and Reporting System (CARS) Application for Funding
- 3.3. Adoption of Resolution #1617-01 Designating Personnel and Approval of 2016-17 Child Development Services Contract
- 3.4. Approval of Nonpublic Agency Contract with Maxim Healthcare for Nursing Services
- 3.5. Ratification of Amended Nonpublic Agency Master Contract with Kaliko Yandall Therapy for Occupational Therapy
- 3.6. Approval of Increase for Nonpublic Agency Master Contract Expenses with ABA Education Foundation for Behavioral Support
- 4.1. Personnel, Regular
- 4.2. Approval of Agreement with Kontraband Interdiction and Detection Services, Inc. (K.I.D.S.) for the 2016-17 School Year
- 4.3. Approval of Short Term Positions
- 4.4. Approval of Memorandum of Understanding between Santee Public Schools and Home Base Ranch, Inc.
- 4.5. Approval to Create Van Driver Job Description

It was moved and seconded to approve Consent Items with the exception of item E.3.1. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education which was pulled by Member Burns for separate consideration.

Motion: <u>El-Hajj</u>	Burns <u>Aye</u>	El-Hajj <u>Aye</u>
Second <u>Fox</u>	Ryan <u>Aye</u>	Fox <u>Aye</u>
Vote: <u>5-0</u>	Levens-Craig <u>Aye</u>	

3.1. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education

Member Burns mentioned he is employed by the San Diego county Office of Education Outdoor Education Program and would abstain on this item. Member Levens-Craig inquired on the disparity of days the schools attend camp. Dr. S. Pierce explained it was more cost-effective for some of the schools to attend the four-day camp instead of five days. Member Fox moved approval.

Motion: <u>Fox</u>	Burns <u>Abstained</u>	El-Hajj <u>Aye</u>
Second <u>El-Hajj</u>	Ryan <u>Aye</u>	Fox <u>Aye</u>
Vote: <u>4-1</u>	Levens-Craig <u>Aye</u>	

F. DISCUSSION AND/OR ACTION ITEMS

Educational Services

1.1. Adoption of the Local Control Accountability Plan Annual Update for 2016-17

Dr. S. Pierce, Assistant Superintendent of Educational Services, presented the Local Control Accountability Plan Annual Update for 2016-17 for adoption. She mentioned this is part of legislation enacting the Local Control Funding Formula and requiring school districts to develop and adopt a three-year Local Control Accountability Plan (LCAP) and to update the plan annually. Dr. S. Pierce shared important components include assembling and analyzing data to identify the District needs. She explained some of the metrics are designed to monitor continuous improvement. Dr. Pierce mentioned another component is to consult with the District stakeholder groups (teachers, principals, administrators, other school personnel, bargaining units, parents,

and students). She explained another component is to link the District goals with the eight State priority areas; and draft the action steps to achieve these goals. The draft LCAP is then presented to the District Advisory Committee (DAC) and the District English Learner Advisory Committee (DELAC) and then District responds, in writing, to their questions/comments. The presentation of the draft LCAP is posted on the website for community input; and the District held a public hearing to solicit additional public comments. Dr. S. Pierce shared the adoption is in a three-year cycle. She explained the importance of the District to continue evaluating and assessing the LCAP Action Steps for effectiveness and for the use of supplemental and concentration funding in the LCAP; and identify that is being principally directed to unduplicated count students. Member El-Hajj moved approval.

<i>Motion:</i> <u>El-Hajj</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Second</i> <u>Burns</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>El-Hajj</i> <u>Aye</u>	

Human Resources/Pupil Services

2.1. Ratification of Employer-Employee Collective Bargaining Tentative Agreements between Santee School District and California School Employees Association and its Chapter #557 (CSEA)

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, explained the District and the California School Employees Association Chapter #557 had reached Tentative Agreements for the 2016-17 school year concerning the following Articles:

- Article 10, Hours
- Article 17, Compensation
- Article 18, Health and Welfare
- Article 22, Term

He mentioned CSEA membership had ratified the tentative agreements earlier in the day, and were now being presented for Board ratification. Mr. Larson explained the agreement included a 4.46% total compensation package consistent with other bargaining/employee groups in the District. The total compensation includes 4% compensation and 0.46% increase to the benefits cap. Member Burns moved approval.

<i>Motion:</i> <u>Burns</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Second</i> <u>El-Hajj</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>El-Hajj</i> <u>Aye</u>	

Business Services

3.1. Adoption of 2016-17 Santee School District Budget

Superintendent Pierce provided an overview of the 2016-17 Santee School District budget and provided the Board with a Snapshot of All Funds and Multi-year Projections. She shared the multi-year projections were based on the Governor's May Revise assumptions. Superintendent Pierce mentioned this included compensation increases for all employees and step and column increases. She mentioned the inclusion of two counselors; three special education teachers; and two aides due the anticipated influx of incoming Kindergarten students.

Member Burns inquired on the ratio of student access to a counselor with the new additions and how they would be assigned. Superintendent Pierce explained the District would be at a 1:2 ratio, per school, with the new additions; and Administration would be looking at consistency, school size, and need, when determining their assignments. Member Burns mentioned he highly encouraged the Counselors be assigned one per two schools for consistency; and that every school receive services.

<i>Motion:</i> <u>Burns</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>El-Hajj</i> <u>Aye</u>	

G. BOARD POLICIES AND BYLAWS

1.1. Second Reading: Revised Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention

Board Policy 6142.1, Sexual Health and HIV/AIDS Prevention was presented to the Board of Education for a second reading and approval. Member Burns reiterated the importance of making the curriculum available for review and input from parents, staff, and the community. He moved to adopt revised Board Policy 6142.1 – Sexual Health and HIV/AIDS Prevention.

<i>Motion:</i>	<u>Burns</u>	<u>Ryan</u>	<u>Aye</u>	<u>Fox</u>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>El-Hajj</u>	<u>Aye</u>		

1.2. First Reading: Revised Board Policy 1220 – Citizen Advisory Committees

Revised Board Policy 1220 was presented for a first reading. President Ryan provided details as to the suggested revisions from the sub-committee. Upon discussion, some language was modified. Board Policy 1220 will return to the Board for a second reading and request for approval at the subsequent meeting.

1.3. First Reading: Board Policy Annual Review

- BP 1312.1 Complaints Concerning District Employees
- BP 4116 Probationary/Permanent Status
- BP 4315.1 Competence in Evaluation and Instructional Methodologies
- BP 5116.1 Intradistrict Open Enrollment
- BP 6145 Extracurricular and Cocurricular Activities

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies. The above listed policies were submitted for a first reading. No action was requested.

1.4. First Reading: BB 9270 – Conflict of Interest – Biannual Review

Board Bylaw 9270, Conflict of Interest was presented to the Board of Education in a first reading as per Government Code requirement to review biennially. No action was taken. The Board Bylaw will return for a second reading and request for approval.

1.5. First Reading: Revised Board Policy and Administrative Regulation 5141.31, Immunizations

Revised Board Policy and Administrative Regulation 5141.31, Immunizations were presented for a first reading. Board Policy and Administrative Regulation 5141.31 will return to the Board for a second reading and request for approval.

1.6. First Reading: Revised Administrative Regulation 5112.2, Exclusions from Attendance

Revised Administrative Regulation 5112.2, Exclusions from Attendance was presented for a first reading. Administrative Regulation 5112.2 will return to the Board for a second reading and request for approval.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

The Board and Superintendent held a discussion on Board Policy 3350 – Travel Expenses. The Board shared they felt the District should reimburse employees for lunch while attending local workshop and conferences. Superintendent Pierce clarified staff could be reimbursed. However, according to the Internal Revenue Service, the reimbursement would be taxable income. Member Burns suggested providing a stipend if a meal is not included. Member Levens-Craig proposed providing an employee with a \$15 travel stipend if the conference/workshop is more than six hours. President Ryan inquired on Lakeside's practice. Mr. Azimzadeh explained employees would receive a meal per diem for travel outside of San Diego County. He added employees did not receive meal reimbursement for local travel. The Board asked that Board Policy 3350 – Travel Expenses, it be placed on the agenda for additional discussion.

Superintendent Pierce reminded the Board of the upcoming Santee School District Foundation Annual Golf Tournament.

Member Burns shared he was looking forward to attending Pepper Drive's promotion; and shared his appreciation of the Board for supporting the purchase of a canopy for each school.

Member Fox reported he would be attending promotion at Rio Seco; and shared attending the Alternative School and Sycamore Canyon's promotions. Mr. Fox mentioned attending Sycamore Canyon's Cougar Coup celebration and shared a chicken laid an egg during the event.

Member El-Hajj shared attending the Chet F. Harritt promotion. She complimented the school for their promotion and their students for being well behaved. Member El-Hajj shared receiving concerns on ending school on a Friday which sparked a concern on attendance. She inquired on the possibility of receiving an attendance comparison. Superintendent Pierce mentioned a comparison of Monday, Tuesday, and Wednesday attendance from the last two weeks of school would be provided.

Member Levens-Craig shared attending the Sycamore Canyon Cougar Coup celebration. She commended the Principal, Jeri Billick for building the coup herself. Member Levens-Craig mentioned the Spring Festival was great. She mentioned attending the Carlton Hills promotion and commended the school for recognizing students who work with students with special needs; and for recognizing a student for his writing skills.

President Ryan shared attending the Santee Success Program (SSP) promotion and mentioned this year's theme was baseball. She shared a baseball, given in appreciation to the Board, signed by all the students who attended SSP during the 2015-16 school year and a picture of the students who promoted. President Ryan shared a student, who had been through an Administrative Review with the Board, was promoting and she got to hear how grateful the grandparents were towards Annelise for her assistance in improving the student's behavior. She shared attending the Carlton Oaks promotion and excitement on being able to hand her grandson his promotion certificate. Member Ryan commended the school for the promotion ceremony and acknowledged the Kiwanis award.

I. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release** (Gov. Code § 54957)
2. **Conference with Legal Counsel – Anticipated Litigation** (Gov. Code § 54956.9)
- One Case
3. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
4. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
5. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property:
 - Elliot Site #2 (Parcel #: APN 366 050 16 - east of landfill; North of West Hills High School – area commonly known as Camp Elliott)
 - 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)
 - Property adjacent to 9219 Fenway Road, Santee, CA 92071 located at 10201 Settle Road, Santee, CA 92071 (Sycamore Canyon School)*Agency Negotiator: Cathy A. Pierce, Superintendent*

6. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

The Board entered closed session at 7:43 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:17 p.m. President Ryan reported the Board met in Closed Session to discuss Public Employee Discipline/Dismissal/Release and it was moved by Member El-Hajj, to ratify an employee Resignation Agreement and General Release. The agreement involved a release of potential District liability.

<i>Motion:</i>	<u><i>El-Hajj</i></u>	<i>Ryan</i>	<u><i>Aye</i></u>	<i>Fox</i>	<u><i>Aye</i></u>
<i>Second</i>	<u><i>Fox</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>	<i>Burns</i>	<u><i>Aye</i></u>
<i>Vote:</i>	<u><i>5-0</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>		

J. ADJOURNMENT

With no further business, the regular meeting of June 21, 2016 adjourned at 9:18 p.m.

Dianne El-Hajj, Clerk

Cathy A. Pierce, Ed.D., Secretary

Consent Item D.2.1.
Prepared by Dr. Cathy Pierce
July 5, 2016

Approval/Ratification of Travel Requests

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$1,805, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - July 5, 2016

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Monday, 07/11/16	Tory Long	Business Services	School Finance and Management Conference	Ontario	\$0	\$215	Business Services	This conference will provide information on school finance.
Friday, 09/02/16	Diane Cartier Brienne Downing	Cajon Park School Educational Services	Special Circumstances Independence Assessment Training	El Cajon	\$0 \$0	\$34 \$34	Special Education Special Education	This workshop will focus on the newly revised Special Circumstances Independence Assessment manual.
Mon-Tues, 10/24/16 - 10/25/16	Jeri Billick Aemily Scott	Sycamore Canyon Sycamore Canyon	The Breakthrough Coach	San Juan Capistrano	\$0 \$0	\$338 \$338	Fundraiser/Donations-SC Fundraiser/Donations-SC	This workshop will focus on breakthrough coaching techniques on how to work less, produce more, and still get the job done in a sensible time frame.
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California								
Tues-Thurs, 08/02/16 - 08/04/16	Kristin Baranski Tory Long	Educational Services Business Services	Federal Program Monitoring Coordinator Training	Los Angeles	\$0 \$0	\$423 \$423	Professional Development Professional Development	This multi-day training will prepare LEA FPM Coordinators with an understanding of program requirements.

Consent Item D.2.2. Approval/Ratification of Revolving Cash Report
Prepared by Dr. Cathy Pierce
July 5, 2016

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of check #22419 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$4,047.06 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$15,000

Date	Number	Name	Memo	Amount
06/17/16	22419	Hornblower Cruises and Events	8th Grade Graduation Event - PD	4,047.06

Total Checks Written

\$4,047.06

Total to be Reimbursed

\$4,047.06

Consent Item D.2.3. Acceptance of Donations
 Prepared by Dr. Cathy Pierce
 July 5, 2016

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds for the Purchase of Classroom Projectors	\$5,000.00	Louis & Gladyce Foster Family Foundation	Carlton Hills School
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$1,200.00	Hager Photography	Carlton Oaks School
Funds for Assemblies, Field Trips and Student Assistance	\$3,750.00	Chet F. Harritt PTA	Chet F. Harritt School
TOTAL DONATIONS RECEIVED	\$9,950.00		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District and authorization to send letters of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donation above is valued at \$9,950.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

**Consultant / General Service Provider Report
July 5, 2016**

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Mad Science	General Service Provider	Mad Science Workshops	07/08/16 & 08/05/16	Not to Exceed \$1,260	YALE Preschool	Independent Contractor
Jane Drake	General Service Provider	Physical Therapy	07/01/16 - 06/30/17	Not to Exceed \$20,160 (\$80/hour for 36 days at 7 hours per day)	Special Education	Independent Contractor
Brain Learning Psychological Corporation	General Service Provider	Psychological// Neuropsychological Assessments	07/01/16 - 06/30/17	Not to Exceed \$25,000	Special Education	Independent Contractor

Consent Item D.2.5. Approval/Ratification of Expenditure Transactions
Prepared by Dr. Cathy Pierce Charged to District Issued Purchasing Cards (P-Cards)
July 5, 2016

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period May 1, 2016 through May 31, 2016.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There were 169 transactions totaling \$24,693.45 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20160505	ABEL,CATHY	CHILD NUTRITION	SMART AND FINA10809291	73.25	Staff Appreciation Luncheon Supplies
20160510	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT #5125	66.06	Desk Calendar Pads 3x
20160511	ABEL,CATHY	CHILD NUTRITION	COUNTY OF SAN DIEGO DE	284.00	Inspection in CK for Slove
20160512	ABEL,CATHY	CHILD NUTRITION	THEWASSERSTROMCOMPANY	102.89	Pizza Cutters & Thermometer Sanitizing Containers
20160512	ABEL,CATHY	CHILD NUTRITION	CHEF CITY	106.01	Kitchen & Site Cafeteria Supplies
20160512	ABEL,CATHY	CHILD NUTRITION	SPROUTS FARMERS MARK	35.91	Almond Milk, Gluten Free Food
20160513	ABEL,CATHY	CHILD NUTRITION	CHEF CITY	123.12	Serving Spoon # 6 - 7x
20160513	ABEL,CATHY	CHILD NUTRITION	CHEF CITY	36.89	Cleaning Brushes
20160513	ABEL,CATHY	CHILD NUTRITION	FOOD4LESS #0349	9.89	Ice for the Classified Appreciation Luncheon
20160515	ABEL,CATHY	CHILD NUTRITION	VONS STORE00018978	5.76	Staff Appreciation Luncheon
20160516	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT #5125	27.19	Desk Calendar Pad
20160519	ABEL,CATHY	CHILD NUTRITION	LXR	375.74	Hotel Conference
20160523	ABEL,CATHY	CHILD NUTRITION	DOLLAR TREE	20.52	Gloves & Cleaner
20160530	ABEL,CATHY	CHILD NUTRITION	SMART AND FINA10809291	3.39	Almond Milk
				1,270.62	
20160503	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	WAL-MART #5140	5.00	Board meeting supplies
20160505	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SPROUTS FARMERS MARK	7.46	Board meeting supplies
20160520	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	22.65	PLT Name Badges
20160523	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 8709	68.47	Purchase of certificate frames
20160525	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	PARTY CITY	31.32	Items for Salute to Excellence
20160527	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	99 CENTS ONLY STORES #	10.80	Items for PLT meeting
20160527	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CASABLANCA CAFE	650.00	Catering for Salute to Excellence
20160529	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	DOLLAR TREE	7.56	Items for PLT meeting
20160529	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	DOLLAR TREE	8.70	Items for PLT meeting
20160531	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	99-CENTS-ONLY #150	7.59	Items for PLT meeting
20160531	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 8709	12.46	Items for PLT meeting
				832.01	
20160506	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	73.26	Classroom Supplies
20160511	BAKER,HOPE	OST PROGRAMS	AMAZON SERVICES-KINDLE	6.36	YALE Curriculum
20160513	BAKER,HOPE	OST PROGRAMS	OFFICE DEPOT #908	60.97	Office Supplies, Planner, Paper
20160527	BAKER,HOPE	OST PROGRAMS	SD ZOO ADMISSIONS	10.00	Admissions/Entrance Fees
20160527	BAKER,HOPE	OST PROGRAMS	SD ZOO ADMISSIONS	380.00	Admissions/Entrance Fees
20160530	BAKER,HOPE	OST PROGRAMS	OFFICE DEPOT #908	82.62	Office Supplies, Binders, Cork Board
20160530	BAKER,HOPE	OST PROGRAMS	MICHAELS STORES 3256	53.89	Arts & Crafts Supplies
20160530	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	324.05	Other/Instructional-Arts & Crafts, Promotion Paper Goods, Cleaning Supplies
				991.15	
20160516	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	ONTARIO AIRPORT HOTEL	102.56	Hotel for Conference
20160518	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	3749 EL POLLO LOCO	710.91	Classified Employees' Appreciation Lunch Food
				813.47	
20160512	BENEDETTO,ANGELO	CARLTON HILLS	WALMART.COM	12.15	Development of photos from the Student of the Month Assembly
				12.15	
20160505	BILLICK,JERI	SYCAMORE CANYON	SMART AND FINA10809291	52.95	Popcorn for perfect attendance popcorn recess
20160508	BILLICK,JERI	SYCAMORE CANYON	THE HOME DEPOT 673	101.62	Plastic to cover media center floor on rainy days
20160515	BILLICK,JERI	SYCAMORE CANYON	IN *THE BREAKTHROUGH C	675.00	Administrator Training/Workshop
20160519	BILLICK,JERI	SYCAMORE CANYON	OFFICE DEPOT #2099	41.85	Volunteer breakfast invite labels and note pads office
				871.32	
20160506	BLOCK,STACI	CARLTON OAKS	OFFICE DEPOT #908	35.16	Office Supplies for Staff
20160506	BLOCK,STACI	CARLTON OAKS	VONS STORE00018978	59.92	Supplies for Staff Appreciation Meeting
				95.08	
20160503	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	30.28	Split - Split - Project SAFE Office & O/I - Buckets, Chalk (50%)
20160503	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	30.28	Split - YALE Other/Instructional - Buckets, Chalk (50%)
20160511	BRASHER,PAMELA	OST PROGRAMS	ORIENTAL TRADING CO	332.06	Summer Supplies, Games, Toys, Arts and Craft Supplies
20160515	BRASHER,PAMELA	OST PROGRAMS	SMARTFINAL36010803609	55.27	Food Supplies
20160523	BRASHER,PAMELA	OST PROGRAMS	ORIENTAL TRADING CO	280.80	Summer Supplies, Games, toys, art supplies
20160525	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	264.27	Games, Toys, Storage Ottomans, office supplies
				992.96	
20160503	BROGAN-BARANSKI,K	EDUCATIONAL SERVICES	AMAZON.COM AMZN.COM/BI	12.95	Lottery - Library Books - Cajon Park
20160506	BROGAN-BARANSKI,K	EDUCATIONAL SERVICES	AMAZON.COM	81.72	Lost/Damaged Books - Library Books - Sycamore Canyon
20160506	BROGAN-BARANSKI,K	EDUCATIONAL SERVICES	AMAZON.COM	51.64	Lost/Damaged Books - Library Books - Sycamore Canyon
20160510	BROGAN-BARANSKI,K	EDUCATIONAL SERVICES	AMAZON MKTPLACE PMTS	7.66	Lost/Damaged Books - Library Books - Sycamore Canyon
20160510	BROGAN-BARANSKI,K	EDUCATIONAL SERVICES	AMAZON MKTPLACE PMTS	16.51	Lost/Damaged Books - Library Books - Sycamore Canyon
20160510	BROGAN-BARANSKI,K	EDUCATIONAL SERVICES	PAYPAL *SAVELIFEEDU	60.00	State Preschool - First Aid Training (Licensing Requirement)
20160517	BROGAN-BARANSKI,K	EDUCATIONAL SERVICES	AMAZON.COM	24.57	State Preschool - Annual Self-Evaluation tool (ECERS)
20160524	BROGAN-BARANSKI,K	EDUCATIONAL SERVICES	AMAZON.COM	11.04	Lottery - Library Books - Cajon Park
				266.09	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20160512	HECK,TERRY	PRIDE ACADEMY	CAL POLY CONFERENCE	986.23	66th Annual Cal Poly CA PE Education Workshop, 7/9-7/15/16, Cindi Schulze
20160515	HECK,TERRY	PRIDE ACADEMY	UTC ICE	897.00	Jr. High Incentive Field Trip
20160515	HECK,TERRY	PRIDE ACADEMY	SMARTNFINAL39810803989	368.98	Snacks for students testing (SBAC)
20160520	HECK,TERRY	PRIDE ACADEMY	HOMEDEPOT.COM	193.32	Drill for Site Custodian
20160529	HECK,TERRY	PRIDE ACADEMY	ORIENTAL TRADING CO	51.98	Jelly bracelets for annual Jog-a-thon
				2,497.51	
20160502	HICKS,TYLENE	CAJON PARK	DOLRTREE 3207 00032078	59.68	Glass Bowls (For Staff Appreciation Week)
20160504	HICKS,TYLENE	CAJON PARK	WAL-MART #1917	42.56	Underwear and T-Shirts Purchased to fit students with accidents in the Health Office
20160506	HICKS,TYLENE	CAJON PARK	AMAZON MKTPLACE PMTS	26.99	Replacement Apple TV Remote for the Multipurpose Room
20160513	HICKS,TYLENE	CAJON PARK	WM SUPERCENTER #2253	64.41	Supplies for the Culinary Arts Class
20160513	HICKS,TYLENE	CAJON PARK	WAL-MART #2253	6.84	Incentives for Students
20160529	HICKS,TYLENE	CAJON PARK	WALMART.COM	151.17	Bean Bags and Filler Beads for RSP Classroom
				351.65	
20160505	HOHIMER,KAREN	HILL CREEK	SQ *ACUTRAIN CORPORAT	39.95	Book bundle - Mean Girls Conference
20160506	HOHIMER,KAREN	HILL CREEK	HOLIDAY INNS	10.00	Parking - Mean Girls Conference
20160525	HOHIMER,KAREN	HILL CREEK	MYSTERY SCIENCE	499.00	Mystery Science- whole school program
				548.95	
20160504	HOOKS,TED A	PEPPER DRIVE	COPY CORRAL	194.40	Posters for Character Ed (Donations account)
20160524	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	179.91	Tape and tape guns for packing (Maintenance Budget)
20160525	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	219.89	Tape and tape guns for packing (Maintenance Budget)
				594.20	
20160502	JOHNSTON,ANDREW	CHET F. HARRITT	DEMCO INC	46.73	Materials for Chet F. Harritt Library
20160509	JOHNSTON,ANDREW	CHET F. HARRITT	AMAZON.COM AMZN.COM/BI	83.99	Classroom Books.
20160512	JOHNSTON,ANDREW	CHET F. HARRITT	AMAZON MKTPLACE PMTS	166.25	Headphones & earbuds for testing
20160513	JOHNSTON,ANDREW	CHET F. HARRITT	LOVE AND LOGIC INSTITU	11.95	Love and Logic downloadable link. Childhood Lying, Stealing & Cheating
20160517	JOHNSTON,ANDREW	CHET F. HARRITT	NUPTSE FOUNDATION	160.00	Math Field Day Registration & t-Shirt purchase.
20160524	JOHNSTON,ANDREW	CHET F. HARRITT	AMAZON MKTPLACE PMTS	43.19	Fax cartridges.
				512.11	
20160505	LINDSAY,JERELYN	CARLTON HILLS	AMAZON.COM	176.28	Mathematical Mindsets PD books
20160511	LINDSAY,JERELYN	CARLTON HILLS	DOLLAR TREE	25.92	Frames for student/teacher awards
20160511	LINDSAY,JERELYN	CARLTON HILLS	SPORTS FLAGS AND PRODU	63.40	College flags for classrooms
20160512	LINDSAY,JERELYN	CARLTON HILLS	SPORTS FLAGS AND PRODU	65.40	College flags for classrooms
20160517	LINDSAY,JERELYN	CARLTON HILLS	AMAZON MKTPLACE PMTS	94.13	Earbuds for the iPad and testing
20160526	LINDSAY,JERELYN	CARLTON HILLS	SMART AND FINA10609345	13.49	Granola bars for testing breakfast
				438.62	
20160502	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM	215.75	Speaker Set
20160503	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	CRUCIAL.COM	66.94	Memory Upgrade for Tech
20160503	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WWW.NEWEGG.COM	36.54	Computer repair part
20160510	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	PAYPAL *NIGHTEK	137.95	iPad headphone removal tools
20160516	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM	202.05	Security Camera - Tech
20160517	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	GIUITAR CENTER #112	16.28	Microphone adapter and screen
20160517	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	BEST BUY MHT 00011452	53.98	Screen Mount
20160520	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE.COM	24.99	Security System
20160522	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	35.68	USB-C VGA Adapter
20160524	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM	282.94	Server Power Adapters
20160525	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM AMZN.COM/BI	43.50	VGA Adapters
20160527	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	CRUCIAL.COM	123.06	Technology memory upgrade
20160527	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	27.27	Video cables and supplies
20160530	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM AMZN.COM/BI	338.22	USB iPad Hub
20160530	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	HOMEDEPOT.COM	624.24	Hand Trucks for iPad Collection
				2,229.39	
20160503	MARTIN,SUZANNE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	748.49	Arduino Starter Kits (x10). STEAM Budget
20160513	MARTIN,SUZANNE	CHET F. HARRITT	DOLLAR TREE	21.60	Storage bins for Science supply room. STEAM budget.
20160515	MARTIN,SUZANNE	CHET F. HARRITT	THE HOME DEPOT 673	66.05	Storage bins for PE equipment. Donations budget.
20160527	MARTIN,SUZANNE	CHET F. HARRITT	VONS STORE00018978	26.96	Ziploc bags for summer reading packets. Donations budget.
20160529	MARTIN,SUZANNE	CHET F. HARRITT	VONS STORE00020719	86.38	Umbrellas for family/student/visitor tables. Donations budget.
				949.48	
20160502	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	178.42	Various supplies for Occupational Therapists
20160503	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	20.22	Shipping for OT supplies
20160517	MCGINTY,MIRIAM	SPECIAL EDUCATION	BEYOND PLAY LLC	78.53	Batteries for Preschool equipment
20160519	MCGINTY,MIRIAM	SPECIAL EDUCATION	MAYER JOHNSON	399.00	Board Maker for Preschool Speech Services
20160519	MCGINTY,MIRIAM	SPECIAL EDUCATION	TOYS FOR SPECIAL CHILD	234.90	Big Talk "microphones" Yellow and Red
20160527	MCGINTY,MIRIAM	SPECIAL EDUCATION	SCHOOL OUTFITTERS	82.23	Blue Stool for student receiving orthopedic services
				993.30	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20160505	MCKINNON,KATHY	EDUCATIONAL SERVICES	UW CEL	379.17	Professional Development-Books
20160506	MCKINNON,KATHY	EDUCATIONAL SERVICES	SMART AND FINA10809291	14.03	ERC Admin - Supplies
20160511	MCKINNON,KATHY	EDUCATIONAL SERVICES	UW CEL	169.26	Professional Development-Books
20160515	MCKINNON,KATHY	EDUCATIONAL SERVICES	UW CEL	(75.83)	Professional Development-Books (Discount applied)
20160520	MCKINNON,KATHY	EDUCATIONAL SERVICES	AMAZON.COM	56.85	ERC Admin - Supplies (Certificate Holders)
20160527	MCKINNON,KATHY	EDUCATIONAL SERVICES	ALS SPORT SHOP	8.63	ERC Admin - Supplies (Academic Achievement Trophy Engraving)
				552.11	
20160503	MYERS,CHARLES	TRANSPORTATION	SNAP ON TOOLS M MOLAND	195.48	Tools for shop
				195.48	
20160504	OLANDER,MICHAEL	CAJON PARK	RGS PAY*	26.90	Colored reading overlays for a dyslexic student
20160505	OLANDER,MICHAEL	CAJON PARK	AMAZON MKTPLACE PMTS	454.93	File cabinet for RSP
20160526	OLANDER,MICHAEL	CAJON PARK	AVL*CDBABY.COM	57.87	Poetry curriculum for 3rd grade
				539.70	
20160525	ORTEGA,KAREN	HUMAN RESOURCES	AWARDS BY NAVAJO	1,831.80	Employee recognition's for Salute to Excellence 5/25/16
				1,831.80	
20160506	PIERCE,CATHY A	SUPERINTENDENT'S OFFICE	ACE PARKING 0375	20.00	Parking for attendance at SSC and PTA Involvement Strategies workshop
				20.00	
20160504	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	PASCO SCIENTIFIC	303.53	Scientific probeware with interface for iPad
20160506	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	ACE PARKING 0375	16.00	Travel/parking
20160509	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON MKTPLACE PMTS	49.95	Portable keyboard for wireless devices
20160511	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	PASCO SCIENTIFIC	64.73	Wireless transmitter for scientific probeware to interface with iPad
20160515	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	APL* ITUNES.COM/BILL	18.98	Evaluation copy of apps "Hands-On Math Hundreds Chart" and "Duet Display."
20160519	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON MKTPLACE PMTS	59.98	Cases for iPad Pro devices used by V.I. teachers
20160525	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON.COM	57.19	Book: Digital Badges in Education: Trends, Issues, and Cases.
20160526	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON MKTPLACE PMTS	39.98	2 Thinkwrite Premium Headsets for iPads (piloting headphones for primary classrooms)
				610.34	
20160508	RIFFEL,MEREDITH	PUPIL SERVICES	VONS STORE00018978	112.00	Trolley passes for homeless students
20160511	RIFFEL,MEREDITH	PUPIL SERVICES	TARGET 00014852	15.65	Wipes for SDC class
20160519	RIFFEL,MEREDITH	PUPIL SERVICES	SHURE INC	10.00	Replacement part for microphone
				137.65	
20160506	ROSA,JIM	RIO SECO	THE HOME DEPOT 673	24.36	Supplies for outdoor tables
20160516	ROSA,JIM	RIO SECO	SCHOLASTIC BOOK FAIRS	681.75	Books for LAS departments
				706.11	
20160502	SCHOLDER,TAMMY	PEPPER DRIVE	AMAZON.COM	24.26	Character Ed book for teacher
20160504	SCHOLDER,TAMMY	PEPPER DRIVE	KNOTT'S BERRY FARM	2,790.00	Tickets for 8th grade trip
				2,814.26	
20160505	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	7.58	Materials for SSP
20160506	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	5.99	Supplies for SSP
20160512	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	166.11	Materials for SSP
20160526	SCHWELLER,JOHN	PUPIL SERVICES	PAYPAL *ROEMOBILEDE SR	49.95	App for transcription service
				229.63	
20160504	SHEEN,KRISTINA D	OST PROGRAMS	WALMART.COM	231.74	Instructional Supplies, Games, Books
20160506	SHEEN,KRISTINA D	OST PROGRAMS	OFFICE DEPOT #908	270.96	Office Supplies, Chairs, Pens, File Folders
20160515	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	37.55	Split - Project SAFE Food Supplies (33.33%)
20160515	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	37.55	Split - ASES Food Supplies (33.33%)
20160515	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	37.55	Split - Project SAFE Food Fundraiser Supplies (33.34%)
20160520	SHEEN,KRISTINA D	OST PROGRAMS	KOHL'S #0756	107.99	Office Supplies, Office Chair
				723.34	
20160503	SIMPSON,DEBRA	RIO SECO	BAD WOLF PRESS	60.00	Instructional materials for second grade learn
20160511	SIMPSON,DEBRA	RIO SECO	OFFICE DEPOT #908	29.11	Office Supplies
20160516	SIMPSON,DEBRA	RIO SECO	TARGET 00014852	45.90	School Site Council Appreciation
20160526	SIMPSON,DEBRA	RIO SECO	BATTDEPOT	31.99	Replacement battery for teacher's laptop
				167.00	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20160502	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	16.33	Classroom supplies - 4th grade
20160503	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON.COM	29.47	Classroom supplies - 4th grade
20160506	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON.COM	15.93	Classroom supplies- books
20160506	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	4.32	Classroom supplies- books
20160506	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	5.58	Classroom supplies - books
20160510	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON.COM AMZN COM/BI	20.25	Frames for office
20160510	SOUTHCOTT,STEPHANIE	HILL CREEK	ORIENTAL TRADING CO	72.02	Incentive prizes
20160513	SOUTHCOTT,STEPHANIE	HILL CREEK	ILP*INSECT LORE	46.53	Insect order for Kinder project
20160517	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	81.96	Books for kinder teachers
20160518	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	23.48	Books for kinder teachers
20160518	SOUTHCOTT,STEPHANIE	HILL CREEK	RGS PAY*	157.54	Classroom supplies
20160518	SOUTHCOTT,STEPHANIE	HILL CREEK	VISTAPR*VISTAPRINT.COM	79.63	Office supplies
20160523	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	43.38	Office supplies
20160526	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON.COM	32.37	Student activity supplies
				628.79	
20160505	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	18.28	25' VGA cables (2) with audio for CFH
20160506	STARKEY,MARK	INFORMATION TECHNOLOGY	GIH*GLOBALINDUSTRIALEQ	119.90	Plastic bins for iPad storage
20160510	STARKEY,MARK	INFORMATION TECHNOLOGY	FS *VANDYKE.COM	139.00	Secure CRT 3 year software license
				277.18	
				24,693.45	

Consent Item D.2.6.
 Prepared by Dr. Cathy Pierce
 July 5, 2016

Approval of Uniform Complaint Quarterly Report
 Required by the Williams Settlement

BACKGROUND:

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and mis-assignments. The report must include the number of complaints in each area that have been received, resolved, and unresolved. The report must be publicly reported on a quarterly basis at a regularly scheduled meeting of the district's governing board (Ed Code § 35186(d)) and is due to SDCOE thirty (30) days following the close of each quarter.

SANTEE SCHOOL DISTRICT Uniform Complaint Quarterly Report April 1, 2016 through June 30, 2016			
	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Mis-assignment	0	0	0
Total	0	0	0

RECOMMENDATION:

It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending June 30, 2016 and authorize administration to submit the report to SDCOE.

This recommendation supports the following District goal:

- Fiscal Accountability
 Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There is no direct fiscal impact but there is staff in-kind time involved in researching, assembling, and developing this report.

STUDENT ACHEIVEMENT IMPACT:

The Williams Law mandates that staff engage in procedures that ultimately may have an impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

Consent Item D.2.7.
Prepared by Dr. Cathy Pierce
July 5, 2016

Adoption of Resolution No. 1617-02, Authorizing the Execution of Documents with Wells Fargo Equipment Finance, Inc. and Delivery of Equipment Under a Master Governmental Lease-Purchase Agreement and Supplement No. 81952-400 for the Purchase of Three Special Education Wheelchair Capable Buses

BACKGROUND:

At its June 7, 2016 meeting, the Board of Education adopted Resolution No. 1516-35 to authorize piggybacking onto the South County Support Services Agency Bid #14005, "School Bus" for the purchase of three Special Education wheelchair-capable buses from Creative Bus Sales. The Board authorized the purchase in the amount of \$400,731 in equipment cost with annual lease payments of \$83,721 for 5 years, for a total amount of \$418,605. Adoption of Resolution No. 1617-02 authorizes the execution of documents with Wells Fargo Equipment Finance, Inc. and the delivery of the buses under a Master Governmental Lease-Purchase agreement.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 1617-02 authorizing the execution of documents with Wells Fargo Equipment Finance, Inc. and delivery of equipment under a Master Governmental Lease-Purchase Agreement and Supplement No. 81952-400 for the purchase of three Special Education wheelchair-capable buses.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$400,731 in equipment cost with annual lease payments of \$83,721 for 5 years, for total payments of \$418,605.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

Resolution No. 1617-02
FORM OF AUTHORIZING RESOLUTION

A RESOLUTION OF THE GOVERNING BODY OF SANTEE SCHOOL DISTRICT, AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER GOVERNMENTAL LEASE-PURCHASE AGREEMENT AND SUPPLEMENT NO. 81952-400 THERETO WITH RESPECT TO THE ACQUISITION, PURCHASE, FINANCING AND LEASING OF CERTAIN EQUIPMENT FOR THE PUBLIC BENEFIT; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION.

WHEREAS, Santee School District (the "Lessee"), a body politic and corporate duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of California is authorized by the laws of the State of California to purchase, acquire and lease personal property for the benefit of the Lessee and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, the Lessee desires to purchase, acquire and lease certain equipment constituting personal property necessary for the Lessee to perform essential governmental functions; and

WHEREAS, in order to acquire such equipment, the Lessee proposes to enter into that certain Master Governmental Lease-Purchase Agreement Number 81952 dated as of June 16, 2016 (the "Agreement"), and Supplement No. 81952-400 dated as of June 16, 2016 thereto (the "Supplement" and together with the Agreement, the "Lease"), each with Wells Fargo Equipment Finance, Inc. (the "Lessor"), the forms of which have been presented to the governing body of the Lessee at this meeting; and

WHEREAS, the governing body of the Lessee deems it for the benefit of the Lessee and for the efficient and effective administration thereof to enter into the Supplement as provided in the Agreement for the purchase, acquisition and leasing of the equipment to be therein described on the terms and conditions therein provided:

Now, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the governing body of Lessee as follows:

Section 1. Approval of Documents. The form, terms and provisions of the Agreement and the Supplement are hereby approved in substantially the forms presented at this meeting, with such insertions, omissions and changes as shall be approved by the Board of Education of the Lessee or other members of the governing body of the Lessee executing the same, the execution of such documents being conclusive evidence of such approval; and the Board of Education of the Lessee is hereby authorized and directed to execute, and the Board of Education of the Lessee is hereby authorized and directed to attest and countersign, the Agreement and the Supplement and any related Exhibits attached thereto and to deliver the Agreement and the Supplement (including such Exhibits) to the respective parties thereto and the Board of Education of the Lessee is hereby authorized to affix the seal of the Lessee to such documents.

Section 2. Other Actions Authorized. The officers and employees of the Lessee shall take all action necessary or reasonably required by the parties to the Agreement and the Supplement to carry out, give effect to and consummate the transactions contemplated thereby (including the execution and delivery of an acceptance certificate with respect to the Supplement, as contemplated in the Agreement) and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreement and the Supplement.

Section 3. No General Liability. Nothing contained in this Resolution, the Agreement, the Supplement nor any other instrument shall be construed with respect to the Lessee as incurring a pecuniary liability or charge upon the general credit of the Lessee or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreement, the Supplement or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Lessee or any charge upon its general credit or against its taxing power, except to the extent that the rental payments payable under the Lease are special limited obligations of the Lessee as provided therein.

Section 4. Appointment of Authorized Lessee Representatives. The Superintendent and Asst. Supt., Business Services of the Lessee are each hereby designated to act as authorized representatives of the Lessee for purposes of the Agreement and the Supplement until such time as the governing body of the Lessee shall designate any other or different authorized representative for purposes of the Agreement and the Supplement.

Section 5. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 6. Repealer. All bylaws, orders and resolutions or parts thereof, inconsistent herewith, are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed as reviving any bylaw, order, resolution or ordinance or part thereof.

Section 7. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

ADOPTED AND APPROVED by the governing body of the Lessee this 5th day of July, 2016.

Santee School District, as Lessee

By: _____

Name: Cathy Pierce

Title: Superintendent

ATTEST:

By: _____

Name: Dianne El-Hajj

Title: Clerk, Board of Education

Consent Item D.3.1.

Approval of Amended Nonpublic Agency Master Contract Appendix B with SPOT KIDS Therapy for Speech Therapy

Prepared by Dr. Stephanie Pierce
July 5, 2016

BACKGROUND:

As part of a student’s Individual Education Program (IEP), speech therapy is necessary for some students with disabilities to demonstrate educational progress. Since the beginning of the 2015-2016 school year, the number of students who require speech therapy has increased. Currently, there are Santee School District postings for 1.6 FTE Language, Speech and Hearing Specialists. Until permanent employees are hired, Spot Kids Therapy is able to provide 1.6 FTE to fully support our needs. We currently contract with SPOT Kids Therapy for Occupational Therapy services.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract Appendix B with Spot Therapy for 1.6 speech therapists for the term of August 15, 2016 through June 30, 2017. The Nonpublic Agency Master Contract will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

FTE	Hourly Rate	Hours Per Day	Days Per Year	Total
1.0	\$75	6.5	185	\$90,188
.6	\$75	6.5	111	\$54,113

STUDENT ACHIEVEMENT:

Speech Therapy is necessary for some students with disabilities to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

Consent Item D.3.2.

Approval of Nonpublic School Master Contract
with The Institute for Effective Education for
Nonpublic School Services

Prepared by Dr. Stephanie Pierce
July 7, 2016

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. A student with disabilities requires enrollment in The Institute for Effective Education for the 2016-2017 school year. The district did pay for attendance in this program for the 2015-2016 school year.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Master Contract with The Institute for Effective Education for one student for the term of July 1, 2016 through June 30, 2017. The Nonpublic School Master Contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Master Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
The Institute for Effective Education	1 student	210 days 7/1/16–6/30/17, including ESY instruction	\$273.88	\$57,514.80

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

Consent Item D.4.1. Personnel, Regular

Prepared by Tim Larson
July 5, 2016

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Lloyd, Julie	Rio Seco	VI-09	\$0.00	\$73,939.00	08-15-16

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Bonser, Kristen	Cajon Park to <i>Pepper Drive / Rio Seco</i>	VI-13 to <i>MGT 1 / MA +30</i>	\$83,636.00	<i>\$93,301.00</i>	07-01-16
2. Montler, Bonner	Educational Services	Coordinator, Assessment and English Learner MGT 5 / MA + 30 to Director, Assessment and Learning Support MGT 2 / MA + 30	\$110,551.00	<i>\$120,609.00</i>	07-01-16
3. Prouty, Dan	Educational Services	Coordinator, Instructional Technology MGT 5 / MA +45 to Director, Instructional Technology MGT 2 / MA +45	\$111,051.00	<i>\$120,546.00</i>	07-01-16

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Marble, Tammy	Carlton Oaks	MGT 5	Accepted position as Principal	07-01-16

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Borts, Katherine	Cajon Park	Secretary II (School) 27 A / 8.0 hrs	\$0.00	\$3,503.00	06-29-16

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

Classified Staff – Continued

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Bosjolie, Susan (replacing Caren Ostrander)	Carlton Hills	Health Clerk 23.5 E / 6.0 hrs to Secretary II (School) 27 C / 8.0 hrs	\$2,691.00	\$4,021.00	08-01-16
2. Finley-Moore, Erica (replaces Shelby O'Neal)	Sycamore Canyon	Instructional Assistant, Special Ed II 21 A / 3.0 hrs to Instructional Assistant, Special Ed I 20 A / 3.0 hrs	\$976.46	\$930.00	06-14-16
3. Kleinhenz, Alina	Rio Seco to <i>Carlton Oaks</i>	Instructional Assistant, Special Ed I 20 A / 3.0 hrs to 20 A / 5.0 hrs	\$930.00	\$1,550.00	06-14-16
4. Hauner, Julia (replacing Vicki Torres)	Pepper Drive	Student Attendance Clerk 22 E / 3.75 hrs <i>Secretary II (School)</i> 27 A / 8.0 hrs	\$1,422.50	\$3,503.00	08-01-16
5. Murray-Roseberry, Joy	Carlton Hills to <i>Chet F. Harritt</i>	Instructional Assistant, Special Ed II 21 A / 5.50 hrs to 21 A / 5.0 hrs	\$1,789.62	\$1,691.88	06-20-16
6. Nothdurft, Jackie	Human Resources	Personnel Technician 27.5 C + PGI 1 / 8.0 hrs to 27.5 C + PGI 2 / 8.0 hrs	\$4,136.00	\$4,154.00	07-01-16
7. Pajimula, Dan (replacing Melissa Marsman)	Hill Creek to <i>Carlton Oaks</i>	Project Safe Assistant 17 E / 3.5 hrs to <i>Out-of-School Time Group Leader</i> 19.5 D / 5.75 hrs	\$1,138.85	\$2,097.46	07-01-16
8. Pratt, Cindy (replacing Alison Niemela)	Carlton Hills	Campus Aide CA A / 2.0 hrs Project SAFE Assistant 17 A / 3.5 hrs	\$433.33	\$936.68	06-09-16

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date
1. Delacruz, Daisy	Carlton Oaks	Out-of-School Time Site Lead 22 E / 6.0 hrs	Education	Approve	08-15-16

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Desmond, Doreen	PRIDE Academy	Out-of-School-Time Group Leader	Retirement	08-20-16
2. Mack, Andre	Technology and Communications	Electronics Technician III	Personal	07-01-16
3. Popeluk-Ostlund, Melanie	Pepper Drive	Custodian II	Moving out of state	06-23-16

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Consent Item D.4.2. Approval of Memorandum of Understanding with Rady Children's Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program

Prepared by Tim Larson
July 5, 2016

BACKGROUND:

The District participates in the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) program to support mental health services for Medi-Cal eligible students. Rady Children's Hospital and Health Center (RCHHC) is a community organization certified to provide EPSDT-funded mental health services. RCHHC professionals have provided these services to students since the program's inception. Staff from RCHHC serve Hill Creek, Pepper Drive, PRIDE Academy, and Rio Seco Schools.

RECOMMENDATION:

It is recommended that the Board of Education approve this Memorandum of Understanding with Rady Children's Hospital and Health Center for the EPSDT program for the 2016-2017 school year.

FISCAL IMPACT:

There is no cost to the school district. RCHHC receives reimbursement for services provided directly from the State Department of Health for Medi-Cal eligible children.

STUDENT ACHIEVEMENT IMPACT:

Students who need and receive mental health support services are more likely to succeed academically in school.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is entered into and executed as of **July 1, 2016**, by and between **Rady Children’s Hospital – San Diego, Children’s Outpatient Psychiatry** (“Provider”); and **Santee School District** (“District”), with respect to the following matters:

- A. The parties to this MOU desire to provide mental health services, including individual, collateral, family and group psychotherapy services, medication support, case management, and rehabilitative services under the Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) Funded Mental Health Services to Medi-Cal eligible children/youth and under the Mental Health Services Act (MHSA) to eligible Seriously Emotionally Disturbed (SED) children/youth as per MHSA target population criteria.
- B. The parties desire to enter into this MOU to set forth their respective responsibilities with respect to the delivery of EPSDT and MHSA services.

This agreement shall be effective from **July 1, 2016** through **June 30, 2017**.

NOW, THEREFORE, the parties agree as follows:

- 1. Program Description. The EPSDT and MHSA Services shall be provided in accordance with the following:
 - a) PROVIDER shall deliver services to children/youth who meet the eligibility criteria pursuant to Federal and State law governing EPSDT and MHSA Mental Health Funded Services and the Provider’s Contract with County for the provision of EPSDT and MHSA Funded services.
 - b) EPSDT and MHSA Funded Services may include individual, collateral, family and group psychotherapy services, medication support, case management, and rehabilitative services, as authorized by Federal and State law and specified by the Contract County holds with the Provider.
- 2. Termination. This MOU may be terminated at any time upon the mutual agreement of the parties or upon thirty (30) days prior written notice from any party. Those authorized to receive notice for the parties are the signatories of this MOU.
- 3. District Responsibilities. The District’s responsibilities shall include the following:
 - a) Designation of consistent location within each school or other mutually agreed upon locations to be used for EPSDT and MHSA Services.
 - b) Dates and times to be agreed upon by the parties including year-round service location when school is not in session.
 - c) Promotion of EPSDT and MHSA Funded services in the District schools and community.
 - d) Assist in identification and referral of eligible students to Provider for EPSDT and MHSA funded services.
 - e) Designation of staff to act as a liaison with County Liaison and Provider to assist in the implementation of EPSDT and MHSA Funded services.
 - f) Notification to County Liaison upon any change in district designated contact.
 - g) Facilitation and participation in cross-system training.
 - h) Facilitation of family member’s access to family treatment on campus when indicated.
 - i) Notify the County when issues arise between the District and the Provider that cannot be resolved.
- 4. Provider Responsibilities. Provider’s responsibilities shall include the following:
 - a) Provider shall provide EPSDT and MHSA funded services to eligible children/youth referred by the District by employing qualified staff, per state and federal regulations governing such, and as set forth in Provider’s Contract with County.

- b) Submission of quarterly reports to the District specifying the number of students referred for services, the number of students served, and such additional information as agreed upon by the parties.
 - c) Designation of staff to keep in close communication with and meet with school site referral teams (SST) to facilitate appropriate referrals to provider and open communication between provider and school site staff.
 - d) Provider will conduct thorough initial background checks, along with yearly update background checks, searching the County Criminal and National Sexual offender data bases per hospital policy, for each staff member providing services on any of District's schools or agreed upon locations.
 - e) Designation of staff to act as a liaison with District and County to assist in the implementation of EPSDT and MHSA Funded services.
 - f) Provider shall notify the County when issues arise between the Provider and the District.
5. Confidentiality. The parties agree that all information and records obtained in the course of providing services pursuant to this agreement shall be subject to confidentiality and disclosure provisions of applicable Federal and State statutes and regulations including but not limited to California Welfare and Institutions Code Section 5328.
6. Indemnification. Provider agrees to defend, indemnify, and save free and harmless the District, its officers, agents, and employees against any and all losses, injuries, claims, actions, causes of action, judgment, and liens arisen from, or alleged to have arisen from provider's performance or lack thereof under this agreement.

District agrees to defend, indemnify, and save free and harmless the Provider, its officers, agents and employees, against any and all losses, injuries, claims, actions, causes of action, judgment, and liens arisen from or alleged to have arisen from District's performance or lack thereof, under this agreement.

The parties entering into this MOU furthermore agree that the District shall not assume any financial liability for any of the services rendered by Provider under terms of this agreement regardless of whether or not those services are reimbursed by County.

IN WITNESS WHEREOF, the parties have executed this MOU as of the date first set forth above.

PROVIDER: **Rady Children's Hospital-San Diego**

Name: **Margareta E. Norton** Date 6/13/16

Signature: 

Title: **Executive Vice President & Chief Administrative Officer**

DISTRICT: Santee School District _____

Name: _____ Date _____

Signature: _____

Title: _____

Consent Item D.4.3. Adoption of Resolution No. 1617-03 to Eliminate a Vacant Classified Non-Management Position

Prepared by Tim Larson
July 5, 2016

BACKGROUND:

The Technology and Communications department has determined that there is a need for an additional Computer Support Technician I position. This opening will balance the needs of the department where an Electronics Technician III position that was recently vacated. The Electronics Technician III will be recommended for elimination.

RECOMMENDATION:

It is recommended that the Board of Education approve to eliminate the vacant Electronics Technician III effective July 6, 2016:

FISCAL IMPACT:

The savings for eliminating an Electronics Technician III position will be \$88,006 and will cover the expense for the additional Computer Support Technician I position.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all programs and departments.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

**SANTEE SCHOOL DISTRICT
Resolution No. 1617-03**

**ELIMINATION OF A VACANT
CLASSIFIED NON-MANAGEMENT POSITION**

WHEREAS, it has been determined that there is no longer a need for an Electronics Technician III position that was recently vacated;

NOW, THEREFORE, BE IT RESOLVED that as of the 5th day of July 2016, the Governing Board of Santee School District approved to eliminate the following vacant position effective July 6, 2016:

- One (1) 8.0 hour Electronics Technician III position

BE IT FURTHER RESOLVED that the Board will not require the District Superintendent to give sixty (60) days' notice prior to the effective date of elimination as the position is vacant and will not affect any classified employees.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 5th day of July 2016, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 7/5/16

Clerk, Board of Education

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Discussion and/or Action Item E.1.1.
Prepared by Cathy A. Pierce
July 5, 2016

Discussion of Potential Bond Reauthorization
and Next Steps

BACKGROUND:

At the June 7, 2016 meeting, the Board of Education agreed for Dale Scott, the District's financial advisor for long term debt, to conduct a pre-election voter survey regarding bond reauthorization. Tonight, Administration and Dale Scott will provide the Board with results of the pre-election voter survey. The survey results will provide data on the community's opinion about reauthorizing the remaining unissued bond authority from the November 2006 election. The unissued bond amount is approximately \$15 million.

If the Board decides to put this measure on the November 2016 ballot, the Board would vote on the resolution at the August 2, 2016 Board Meeting.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There is \$15 million of remaining but unissued 2006 General Obligation Bond authority.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and/or Action Item E.1.2. Approval of Monthly Financial Report
Prepared by Dr. Cathy Pierce
July 5, 2016

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period May 1, 2016 through May 31, 2016 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$12,327,515; cash receipts of \$4,765,920; and disbursements of \$5,351,695 are reflected for the period of May 1, through May 31, 2016 resulting in an ending cash balance of \$11,741,740 as of May 31, 2016.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.2.

Monthly Financial Report - May

1

CASH REPORT FOR MAY

		Actual	Projected*
Beginning Cash Balance as of May 1, 2016		\$12,327,515	\$12,327,515
INCOME			
<hr/>			
A. Local Control Funding Formula			
State Aid	\$ 2,582,152		
Property Taxes	<u>1,545,109</u>	4,127,261	
B. Federal Income			
Federal Funding	<u>56,426</u>	56,426	
C. State Income		-	
D. Local Income			
Other Local Income	126,909		
Spec Ed	426,834		
Interest	<u>170</u>	553,913	
E. Due to/Due from other funds		28,320	
F. Debt Proceeds		-	
TOTAL INCOME		\$4,765,920	\$5,028,912
Beginning Balance Plus Income		\$17,093,435	\$17,356,427
DISBURSEMENTS			
<hr/>			
G. Commercial Warrants	\$ 567,470		
H. Salary and Benefits	4,721,173		
I. Other Outgo	63,052		
J. Interfund Borrowing Out	-		
K. Budget Adjustments	<u>-</u>		
TOTAL DISBURSEMENTS		\$5,351,695	\$9,189,086
Ending Cash Balance as of May 31, 2016		\$11,741,740	\$8,167,341

* Based on Cash Flow Projection updated for Estimated Actuals FY 2015-16

**Budget Revisions
Through May 31, 2016
2015-16 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	9,375,822	684,398	10,060,220
Estimated Income	48,237,649	13,185,683	61,423,332
Estimated Expenditures	47,243,810	12,972,149	60,215,959
Change in Fund Balance	993,839	213,534	1,207,373
Projected Ending Fund Balance	10,369,661	897,932	11,267,593
Less: Restricted Program Carryovers	-	897,932	897,932
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	15,000	-	15,000
Stores Inventory	46,850	-	46,850
Less: Assigned Vacation Carryover	249,083	-	249,083
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	1,806,479	-	1,806,479
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	7,876,380	-	7,876,380
Fund 17 Projected End of Year Balance	<u>2,895,789</u>	<u>-</u>	<u>2,895,789</u>
Projected Reserves	<u>12,578,647</u>	<u>-</u>	<u>12,578,647</u>
	<u>May</u>	<u>April</u>	
Projected Reserve % 2015-16¹	20.89%	19.79%	
Projected Reserve % 2016-17²	18.40%	17.32%	
Projected Reserve % 2017-18²	16.21%	15.56%	

As a % of the Estimated Expense Total¹

Based on Multi-Year Projection at 2015-16 Estimated Actuals- May 2016²

Discussion and Action Item E.2.1.
Prepared by Cathy A. Pierce, Ed.D.
July 5, 2016

Approval to Cancel the July 19, 2016 Regularly
Scheduled Meeting of the Board of Education

BACKGROUND:

The regular meetings of the Board of Education are scheduled for the first and third Tuesdays of each month. The regular meeting date of July 19, 2016 falls during a time when many parents and staff will be traveling. As there are no pressing District and school business needs known at this time, it is recommended that the Board cancel the scheduled meeting. The next regularly scheduled meeting would be held on August 2, 2016.

Administration does not believe cancellation of the meeting will have a negative impact on District operations and any routine business of the District will be brought to the Board at meetings directly following the July 19th meeting. Rescheduling of the meeting will be unnecessary. The cancellation of this meeting would be properly noticed at the standard locations and on the District web site.

Administration will notify the Board President for consideration if the need arises to schedule a special meeting.

RECOMMENDATION:

Administration recommends cancellation of the July 19, 2016 Board of Education meeting. It is determined at this time that it will be unnecessary to reschedule the meeting.

FISCAL IMPACT:

There would be no fiscal impact from the cancellation of the meeting.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Discussion and/or Action Item E.2.2.

Addendum of Contract for Assistant Superintendent of Business Services

Prepared by Dr. Cathy Pierce
July 5, 2016

BACKGROUND:

In May 2009, Mr. Karl Christensen was hired as the Assistant Superintendent of Business Services. Mr. Christensen brought to Santee School District a wealth of knowledge and experience in school business leadership. His expertise as a strong business leader is greatly valued and he has proven to be a definite asset to our District.

The Superintendent recommends Mr. Christensen’s contract be amended to include:

- Contract term July 1, 2016 to June 30, 2019

RECOMMENDATION:

It is recommended that the Board of Education approve the extension of the employment contract with Karl Christensen, effective July 1, 2016 – June 30, 2019.

FISCAL IMPACT:

No fiscal impact for this contract change.

STUDENT ACHIEVEMENT IMPACT:

Provides an experienced leader for all aspects of Business Services and provides the District with the leadership balance necessary in all three major areas of operation, Business Services, Educational Services, and Human Resources, at the Assistant Superintendent level. The appointment will target the fiscal support services needed for continued student learning and achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

EMPLOYMENT AGREEMENT BETWEEN THE

SANTEE SCHOOL DISTRICT

AND

ASSISTANT SUPERINTENDENT, BUSINESS SERVICES

THIS AGREEMENT is made this 3rd day of May, 2016 by and between the Governing Board (hereinafter "the Board") of and on behalf of the Santee School District (hereinafter "the District"), and Karl Christensen, Assistant Superintendent of Business Services (hereinafter "the Assistant Superintendent"), subject to the following terms, conditions, and agreements:

1. **TERM.** The Board hereby employs the Assistant Superintendent for a period of three (3) years, beginning on ~~June 18, 2013~~ **July 1, 2016** and terminating on the 30th day of June ~~2016~~ **2019**. The Board and the Assistant Superintendent acknowledge that this Agreement is entered into pursuant to Education Code section 35031. However, the Board and the Assistant Superintendent agree that a written notice of nonreelection must be given by the Board at least ninety (90) days prior to the expiration of this Agreement rather than forty-five (45) days.

The Governing Board may terminate this contract prior to its expiration date and without cause after having provided the Assistant Superintendent ninety (90) days written notice and by providing the following termination of contract compensation to the Assistant Superintendent:

Regardless of the term of this Agreement, if it is terminated, the maximum cash settlement that the Assistant Superintendent may receive shall be an amount equal to the monthly salary of the Assistant Superintendent multiplied by the number of months remaining on the unexpired term of this Agreement. However, if the unexpired term is greater than eighteen (18) months, the maximum cash settlement shall be an amount equal to the monthly salary of the Assistant Superintendent multiplied by eighteen (18). Any cash settlement shall not include any other noncash items except health benefits, which may be continued for the same duration of time as covered in the settlement, or until the Assistant Superintendent finds other employment, whichever comes first. Again, however, if the unexpired term is greater than eighteen (18) months, the maximum time for continued health benefits paid for by the District shall be eighteen (18) months. The intent of this provision is to satisfy the requirements in Government Code sections 53260-53264, and shall be interpreted consistently with these statutes.

If, prior to June 30 of any year, the Board does not send or deliver a written notice to the Assistant Superintendent that this Agreement shall not be extended for another year, then this Agreement automatically shall be extended for one (1) more year. Such automatic extension for one (1) more year does not authorize the Agreement and any extension thereof to be for a term of more than two (2) years. A new contractual agreement must be approved by the Board and approved and signed by both the Superintendent and Assistant Superintendent.

2. **SALARY.** The Assistant Superintendent's salary shall be at the annual rate established by the Board on the adopted Salary Schedule for the period July 1, 2016 through June 30, 2019 payable in equal monthly installments on the last day of each month. The annual salary for each subsequent year under this Agreement also shall be payable in equal monthly installments on the last work day of each month.
3. **SALARY ADJUSTMENTS.** The Board reserves the right to increase the annual salary rate of any or all years of the Assistant Superintendent's contract. The Assistant Superintendent's salary may be reduced if there is a financial crisis and other classified management employees have their salaries reduced. Should the Assistant Superintendent retire during the fiscal years of this contract, any retroactive salary increase subsequently provided to district management for that particular fiscal year shall be provided to the salary of the Assistant Superintendent and reported to the Santee School District payroll staff and the Public Employees Retirement System.

4. **ADDITIONAL COMPENSATION AND PROFESSIONAL ACTIVITIES.**
 - A. The Assistant Superintendent of Business Services will receive an additional stipend of \$500.00 per month for on-going meetings this employee has with a variety of businesses and vendors to support maximizing District fiscal resources. The employee may take this amount as a separate monthly compensation of installments of \$500.00 per month or a lump sum payment of \$6,000.00 per year. The Assistant Superintendent may also elect to work with the school district to place these funds into an annuity of their choice on a monthly basis.
 - B. The District encourages the Assistant Superintendent to participate in professional organizations and activities. The District shall pay the Assistant Superintendent's membership dues in two professional organizations of their choice.
5. **DUTIES AND AUTHORITY.** The Assistant Superintendent shall report directly to the District Superintendent. The Assistant Superintendent directs business services, facilities and operations, transportation, warehousing, child nutrition, and supervises construction management personnel.
6. **FULL-TIME EMPLOYMENT.** The Assistant Superintendent agrees to devote full time and efforts to the position of Assistant Superintendent of the District. The Assistant Superintendent may undertake outside professional activities for remuneration including consulting, speaking, and writing provided that all such outside professional activities do not interfere with the Assistant Superintendent's ability to perform required duties under this Agreement. The Assistant Superintendent shall undertake outside professional activities for remuneration only on non-work days such as vacation days, holidays, or weekends.
7. **EVALUATION.** The District Superintendent may evaluate the Assistant Superintendent in writing at any time. Prior to June 30 of each year of this Agreement, the District Superintendent shall evaluate the Assistant Superintendent in writing. Evaluations shall be based upon the current District goals, the Assistant Superintendent's job description, and applicable Board Policies and California law. Should the Board determine that it does not wish to extend the term of this agreement automatically for another year, then the Board shall deliver a written notice to the Assistant Superintendent prior to June 30 that this agreement shall not be extended for another year.
8. **RESIGNATION.** The Assistant Superintendent may resign from the position at any time upon sixty (60) days prior written notice to the Board.
9. **HEALTH BENEFITS.** The Assistant Superintendent and dependents shall be provided with all health benefits of employment that are granted to the other classified management employees. Upon retirement from the District, after ten (10) years of full-time service to the District immediately preceding retirement, the Assistant Superintendent shall be provided the same level of medical coverage paid by the District that he/she would have received had he/she continued employment. These benefits cover the retiring employee only and are not extended to dependents. The Assistant Superintendent shall be entitled to such coverage until he/she is eligible for Medicare or reaches age 65. The coverage will only provide health and medical benefits as covered under one (1) of the health and medical plans provided by the District, whichever the employee was insured under during the last year of employment. The District will pay the health and medical premiums for the retiree and the employee will be responsible for paying any additional cost for medical coverage either annually or quarterly.
10. **TRANSPORTATION AND BUSINESS EXPENSES ALLOWANCE.** The District shall provide the Assistant Superintendent a transportation and business expenses allowance of \$350 per month (per Board Policy 4333.1) in lieu of a District-owned automobile for transportation and business expenses within San Diego County. This amount is included in the adopted salary schedule for the Assistant Superintendent. The Board and Assistant Superintendent agree to pay the respective Public Employees Retirement System (PERS) contributions on the total creditable compensation.

11. **PROFESSIONAL SCHEDULE AND VACATION.** The Assistant Superintendent is a full-time classified management employee and shall be required to render twelve (12) months of full and regular service to the District during each annual period covered by this Agreement, providing for a total of 246 work days. However, the Assistant Superintendent shall be entitled to twenty-five (25) working days annual vacation per year under this Agreement, excluding paid holidays, as calendared and approved by the Superintendent. The Assistant Superintendent is exempt from all overtime and for all compensatory time off.

Vacation days may be accumulated to a maximum of fifty (50) days. In the event the total number of accumulated vacation days exceeds fifty (50) days, vacation days shall be immediately scheduled to prevent further accumulation.

At the expiration or termination of this Agreement, the Assistant Superintendent shall be paid for all accrued but unused vacation to which he/she is entitled under this Agreement, at the salary rate effective during the school year in which the vacation was earned.

12. **SAVINGS PROVISION.** This contract is subject to all applicable laws of the state of California and the rules and regulations of the State Board of Education. If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall be severed from this Agreement, but all other provisions will continue in full force and effect.

IN WITNESS WHEREOF, we affix our signature to this Agreement as the full and complete understanding of the contractual relationship between the parties hereto. This contract can be modified only in writing, duly executed by the parties hereto or their successors in interest.

GOVERNING BOARD OF THE
SANTEE SCHOOL DISTRICT

Assistant Superintendent, Business Services

Barbara Ryan, President

Date

Elana Levens-Craig, Vice President

Dianne El-Hajj, Clerk

Ken Fox, Member

Dustin Burns, Member

Governing Board Approval Date

Item F. BOARD POLICIES AND BYLAWS

Board Policies and Bylaws Item F.1.1.

Second Reading: Revised Board Policy and Administrative Regulation 5141.31, Immunizations

Prepared by Dr. Stephanie Pierce
July 5, 2016

BACKGROUND:

Attached is revised BP 5141.31 and AR 5141.31, Immunizations, based upon California School Board Association's (CSBA) sample Board Policies and Regulations.

New legislation SB277, effective July 1, 2016, no longer permits immunization exemption based on personal beliefs for children in child care and public and private schools. Personal belief exemptions submitted before January 1, 2016 remain valid until a student reaches kindergarten or seventh grade.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy and Administrative Regulations 5141.31, Immunizations, for a second reading. Administration recommends the Board of Education approve revised BP 5141.31 and AR 5141.31, Immunizations.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this policy and administrative regulation.

STUDENT ACHIEVEMENT IMPACT:

All studies show an increase in student achievement when children attend school daily and are healthy and ready to learn.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.5.

IMMUNIZATIONS

To protect the health of all students and staff and to curtail the spread of infectious diseases, the Governing Board ~~desires to~~ shall cooperate with state and local health agencies to encourage and facilitate immunization of all district students against preventable diseases.

Each student ~~Students enrolling for the first time in a district elementary or secondary school, preschool, or child care and development program, or after July 1, 2016, enrolling in or advancing to grade 7 transferring between school campuses,~~ shall present an immunization record from any authorized private or public health care provider certifying that he/she has received all required ~~which shows at least the month and year of each~~ immunization in accordance with law. Students shall be excluded from school or exempted from immunization requirements only as allowed by law.

Each transfer student shall present his/her immunization record, if possible, upon registration at a ~~certifying that he/she has received all required immunizations currently due before he/she is admitted to~~ district school.

The Superintendent or designee may arrange for an authorized health care provider ~~qualified medical personnel~~ to administer immunizations at school to any student whose parent/guardian has consented in writing. At the beginning of the school year, parents/guardians shall be notified of their right to provide consent for the administration of an immunization to their child at school.

Legal Reference: (see next page)

IMMUNIZATIONS

Legal Reference:

EDUCATION CODE

44871 Qualifications of supervisor of health

46010 Total days of attendance

48216 Immunization

48853.5 Immediate enrollment of foster youth

48980 Required notification of rights

49403 Cooperation in control of communicable disease and immunizations

49426 Duties of school nurses

49701 Flexibility in enrollment of children of military families

51745-51749.6 Independent study

HEALTH AND SAFETY CODE

120325-120380 Immunization against communicable disease especially:

120335 Immunization requirement for admission

120395 Information about meningococcal disease, including recommendation for vaccination

120440 Disclosure of immunization information

CODE OF REGULATIONS, TITLE 5

430 Student records

CODE OF REGULATIONS, TITLE 17

6000-6075 School attendance immunization requirements

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

UNITED STATES CODE, TITLE 42

11432 Immediate enrollment of homeless children

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

Management Resources:

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

California Immunization Handbook for Child Care Programs and Schools, August 2015

Guide to Immunizations Required for Child Care

Guide to Immunizations Required for School Entry

Parents' Guide to Immunizations Required for Child Care

Parents' Guide to Immunizations Required for School Entry

EDUCATION AUDIT APPEALS PANEL PUBLICATIONS

Guide for Annual Audits of Local Education Agencies and State Compliance Reporting, July 2015

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Family Educational Rights and Privacy Act (FERPA) and H1N1, October 2009

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Department of Public Health, Immunization Branch:

<http://www.cdph.ca.gov/programs/immunize>

California Department of Public Health, Shots for Schools: <http://shotsforschools.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Education Audit Appeals Panel: <http://www.eaap.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

IMMUNIZATIONS

The Superintendent or designee shall provide parents/guardians, upon school registration, a written notice summarizing the state’s immunization requirements.

The Superintendent or designee shall not unconditionally admit any student to a district elementary or secondary school, preschool, or child care and development program for the first time not, after July 1, 2016, admit or advance any student to grade 7 unless that student has been fully immunized. The student shall ~~presented~~ present documentation of full immunization, in accordance with the age/grade and dose required by the California Department of Public Health (CDPH), against the following diseases:

~~At the beginning of the school year, the Superintendent or designee shall notify parents/guardians of the rights of students and parents/guardians relating to immunizations under Education Code 49403.~~

~~Immunizations for Grades K-8~~

~~Students entering the district in grades kindergarten through 8 shall have received the following immunizations:~~

1. ~~Measles, mumps and rubella (MMR)-vaccine~~
 - a. ~~Students entering at the kindergarten level shall have received two doses on or after the first birthday, except one dose may be a measles only vaccine.~~
 - b. ~~Mumps vaccine shall not be required for students age seven or older.~~
 - e. ~~Students entering or advancing to seventh grade shall be required to have a second dose of measles containing vaccine if they have not previously obtained a second dose.~~
2. ~~Diphtheria, tetanus and pertussis (whooping cough) vaccine (DTP₁ or DTaP₁ or Tdap)~~
 - a. ~~Five doses shall be required for students ages four through six. However, four doses shall meet the requirement if at least one dose was given on or after the fourth birthday.~~
 - b. ~~Four doses shall be required for students age seven or older. However, three doses shall meet the requirement if at least one dose was given on or after the second birthday.~~
 - e. ~~Pertussis immunization shall not be required for students age seven or older.~~
 - d. ~~A tetanus and diphtheria (Td) shot is recommended but not required for seventh grade students who have not had a booster within the past five years.~~

IMMUNIZATIONS (continued)3. Poliomyelitis (polio) ~~vaccine~~

~~Four doses shall be required at any age. However, three doses shall meet the requirement for ages four through six if at least one dose was given on or after the fourth birthday, and three doses shall meet the requirement for ages seven to seventeen if at least one dose was given on or after the second birthday.~~

4. Hepatitis B ~~vaccine~~

~~a. — Three doses shall be required for entry into kindergarten.~~

~~— Students admitted at the kindergarten level or below before August 1, 1997, shall be exempt from this requirement.~~

~~b. — Students shall not be unconditionally admitted or advanced to seventh grade unless they have been fully immunized against hepatitis B. A student who has previously had three doses of hepatitis B vaccine at any age before seventh grade shall not be required to receive any additional shots.~~

5. Varicella (chickenpox) ~~vaccine~~

~~Any student admitted at the kindergarten level or above before July 1, 2001, shall be exempt from this requirement for school entry.~~

6. Haemophilus influenza type b (Hib meningitis)7. Any other disease designated by the CDPH

However, full immunization against hepatitis B shall not be a condition by which the Superintendent or designee shall admit or advance any student to grade 7.

A student who qualifies for an individualized education program (IEP), unless otherwise exempt, shall be fully immunized in accordance with Health and Safety Code 120335 and this regulation. However, the district shall continue to implement the student's IEP and shall not prohibit the student from accessing any special education and related service required by his/her IEP regardless of whether the student is fully immunized.

The student's immunization record shall be provided by the student's health care provider or from the student's previous school immunization record. The record must show at least the month and year for each dose, except that the day, month, and year must be shown for the MMR doses given during the month of the first birthday and for the Tdap dose given during the month of the seventh birthday.

IMMUNIZATIONS (continued)

~~Students who skipped kindergarten shall meet immunization requirements for hepatitis B and a second measles dose prior to entering first grade.~~

~~Students transferring into the district at a grade other than kindergarten or seventh grade shall be exempt from the requirement for a second measles dose or hepatitis B immunization.~~

~~Immunizations Below Kindergarten Level~~

~~Children younger than age four years, six months shall have received haemophilus influenza type b (Hib meningitis) vaccine.~~

~~Other immunization requirements for children below kindergarten level depend on the child's age as specified in 17 CCR 6020.~~

Exemptions

~~Exemption from one or more immunization requirements is allowed when shall be granted under any of the following circumstances:~~

- ~~1. The student's parent/guardian states in writing that immunization is contrary to his/her beliefs.~~
- ~~2.1. The student's parent/guardian files with the district provides a written statement by a licensed physician to the effect that the physical condition of the child is such, or medical circumstances relating to of the student child are such, that immunization is unsafe or is permanently not indicated considered safe. The statement shall indicate the specific nature and probable duration of the medical condition or circumstances, including, but not limited to, family medical history, for which the physician does not recommend immunization.~~
- ~~2. The student's parent/guardian files with the district, before January 1, 2016, a letter or written affidavit stating that an immunization is contrary to his/her personal beliefs, in which case the student shall be exempted from the immunization until he/she enrolls in the next applicable grade span requiring immunization (birth to preschool, grades K-6, grades 7-12).~~

When a student transfers to a different school within the district or transfers into the district from another school district in California, his/her personal beliefs exemption filed before January 1, 2016, shall remain in effect until the next applicable grade span. A student transferring from a school outside the district shall present a copy of the personal beliefs exemption upon enrollment. When a student transfers into the district from outside California and presents a personal beliefs exemption issued by another state or country prior to January 1, 2016, the Superintendent or designee may consult with legal counsel regarding the applicable immunization requirements.

IMMUNIZATIONS (continued)

3. The student is enrolled in an independent study program pursuant to Education Code 51745-51749.6 and does not receive classroom-based instruction.

~~However, if there is good cause to believe that the student has been exposed to one of the communicable diseases listed above, the student may be temporarily excluded from school until the local health officer is satisfied that the student is no longer at risk of developing the disease.~~

Conditional Enrollment

The Superintendent or designee may conditionally admit a student with documentation from an authorized health care provider that:

1. The student has not received all the immunizations required for his/her age group, but has commenced receiving doses of all required vaccines and is not due for any other doses at the time of admission.
2. The student has a temporary exemption from immunization for medical reasons pursuant to item #1 in the section "Exemptions" above.

In addition, a transfer student may be conditionally admitted for up to 30 school days while his/her immunization records are being transferred from the previous school. If such documentation is not presented within 30 days, the student shall be excluded from school until the required immunizations have been administered.

The Superintendent or designee shall review the immunization record of each student admitted conditionally every 30 days until that student has received all the required immunizations. If the student does not receive the required immunizations within the specified time limits, he/she shall be excluded from further attendance until the immunizations are received.

The Superintendent or designee shall immediately enroll homeless students, foster youth, and students of military families even if their immunization records are missing or unavailable at the time of enrollment. School or district staff shall work with the student's prior school to obtain the student's immunization records or shall ensure that he/she is properly immunized.

~~The Superintendent or designee shall notify the student's parents/guardians of the date by which the student must complete all the remaining doses as specified in 17 CCR 6035.~~

Exclusions Due to Lack of Immunizations

Any student without the required evidence of immunization may be excluded from school until the immunization is obtained or ~~until the student presents a letter or affidavit of an exemption is granted in accordance with the section "Exemptions" above from his/her parent/guardian or physician.~~

IMMUNIZATIONS (continued)

Before a an already admitted student is excluded from school attendance because of lack of immunization, the Superintendent or designee shall notify the parent/guardian that he/she has 10 school days in which to supply evidence of proper immunization or an appropriate letter of exemption. This notice shall refer the parent/guardian to the ~~child's~~ student's usual source of medical care, then to the county health department or school immunization program, if any.

~~If no usual source of medical care exists, the parent/guardian shall be referred to the county health department.~~

The Superintendent or designee shall exclude from further attendance any already admitted student who fails to obtain the required immunization within 10 school days following receipt of the parent/guardian's receipt of the notice specified above, ~~unless the student is exempt from immunization for medical reasons or personal beliefs.~~ The student shall remain excluded from school until he/she provides written evidence that he/she has received another a dose of each required vaccine due at that time. The student shall also be reported to the attendance supervisor or principal.

Conditional Enrollment

~~The Superintendent or designee may conditionally admit a student with documentation from a physician that:~~

- ~~1. — He/she has received some but not all required immunizations and is not due for any vaccine dose at the time of admission~~
- ~~2. — He/she has a temporary exemption from immunization for medical reasons~~

~~The Superintendent or designee shall notify the student's parents/guardians of the date by which the student must complete all the remaining doses when they become due as specified in 17 CCR 6035.~~

~~The Superintendent or designee shall review the immunization record of each student admitted conditionally every 30 days until that student has received all the required immunizations. If the student does not receive the required immunizations within the specified time limits, he/she shall be excluded from further attendance until the immunizations are received.~~

Exclusion Due to Exposure to Disease

If the district has good cause to believe that a student has been exposed to a disease listed in the section "Required Immunizations" above and his/her documentation of immunization does not show proof of immunization against that disease, that student may be temporarily excluded from the school until the local health officer informs the district in writing that he/she is satisfied that the student is no longer at risk of developing or transmitting the disease.

IMMUNIZATIONS (continued)

Records

The Superintendent or designee shall record each new entrant's immunizations in the California School Immunization Record and retain it as part of the student's mandatory permanent student record. District staff shall maintain the confidentiality of immunization records and may disclose such information to state and local health departments only in accordance with law.

The district shall also retain in the mandatory student record any physician or health officer statement, personal beliefs letter or affidavit, reason for conditional enrollment, or any other documentation related to the student's immunization record or exemptions.

Audits

If an audit reveals deficiencies in the district's reporting procedures, the Superintendent or designee shall present the Board with a plan to remedy such deficiencies.

Board Policies and Bylaws Item F.1.2.

Second Reading: Revised Administrative Regulation 5112.2, Exclusions from Attendance

Prepared by Dr. Stephanie Pierce
July 5, 2016

BACKGROUND:

Attached is revised AR 5122.2, Exclusions from Attendance, based upon California School Board Association's (CSBA) sample Board Policies and Regulations.

New legislation SB277, effective July 1, 2016, no longer permits immunization exemption based on personal beliefs for children in child care and public and private schools. Personal belief exemptions submitted before January 1, 2016 remain valid until a student reaches kindergarten or seventh grade.

RECOMMENDATIONS:

This evening administration is presenting revised Administrative Regulations 5112.2, Exemptions from Attendance, for a second reading. Administration recommends the Board of Education approve revised AR 5112.2, Exemptions from Attendance.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this administrative regulation.

STUDENT ACHIEVEMENT IMPACT:

All studies show an increase in student achievement when children attend school daily and are healthy and ready to learn.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

EXCLUSIONS FROM ATTENDANCE

The Superintendent or designee shall ensure that each child entering a district school at any grade level adheres to district admission requirements and enrollment procedures.

Mandatory Exclusions

The Superintendent or designee shall not unconditionally admit any student to an elementary or secondary school, preschool, or child care and development program for the first time, nor, after July 1, 2016, admit or advance any student to grade 7 unless the student has been fully immunized in accordance with Health and Safety Code 120335 and BP/AR 5141.31 - Immunizations or is exempted by law.

If a conditionally admitted student has not received required immunizations within 10 days after his/her parent/guardian has been notified of the need to do so, the student shall be excluded until he/she provides written evidence that he/she has received the vaccines due at that time.

The Superintendent or designee shall not admit a student who is reasonably suspected of having active tuberculosis. He/she shall be denied admission until the local health officer or licensed medical practitioner informs the district, in writing, that the student is no longer at risk of developing or transmitting the disease.

The Superintendent or designee shall exclude a student who is infected with any contagious or infectious disease. The student shall be permitted to return to school when a medical provider informs the Superintendent or designee in writing that he/she is satisfied that the contagious or infectious disease no longer exists.

The Superintendent or designee shall exclude a student who resides where any contagious, infectious, or communicable disease subject to quarantine exists or has recently existed and who is subject to strict isolation or quarantine of contacts, unless written permission of the health officer is provided.

Permissive Exclusions

A student may be excluded from attendance at a district school under either of the following circumstances:

1. If there is good cause to believe that the student has been exposed to any disease stated in Health and Safety Code 120335 and his/her documentation of immunization does not show proof of immunization against that disease, the student may be temporarily excluded from the school until the local health officer is satisfied that the student is no longer at risk of developing or transmitting the disease.

EXCLUSIONS FROM ATTENDANCE (continued)

2. If the student has not had the health screening specified in Health and Safety Code 124040 before or within the first 90 days of attending first grade, he/she may be excluded for up to five days unless the parent/guardian has presented a waiver or the district has exempted the student from this requirement in accordance with law.

The Superintendent or designee may exclude a student without prior notice to the parent/guardian if the student is excluded for any of the following reasons:

1. He/she resides in an area subject to quarantine pursuant to Health and Safety Code 120230.
2. He/she is exempt from a medical examination but suffers from a contagious or infectious disease pursuant to Education Code 49451.
3. The Superintendent or designee determines that the presence of the student would constitute a clear and present danger to the safety or health of other students or school personnel.

However, in such cases, the Superintendent or designee shall send a notice as soon as reasonably possible after the exclusion.

In all other cases, the Superintendent or designee shall send a notice to the student's parent/guardian stating the facts leading to the exclusion, prior to excluding the student from attendance.

~~Students may be excluded from attendance at district schools if they:~~

- ~~1. — Are under the legal age of attendance, except as otherwise provided by law.~~
- ~~2. — Do not present evidence of immunization from certain infectious diseases as required by law. A student shall not be excluded, however, if the parent/guardian, in writing, requests exemption from the immunization requirement on the basis of the student's physical condition or a conflict with the parent/guardian's religious beliefs.~~
- ~~3. — Are reasonably suspected of having active tuberculosis.~~
- ~~4. — Are infected with any contagious or infectious disease.~~
- ~~5. — Reside where any contagious, infectious, or communicable disease subject to quarantine exists or has recently existed, unless written permission of the health officer is provided.~~

EXCLUSIONS FROM ATTENDANCE (continued)

- ~~6. Have not had the health screening, specified in Health and Safety Code 124040, before or within the first 90 days of attending first grade. Such students may be excluded for up to five days unless the parent/guardian has presented a waiver or the district has exempted the student from this requirement in accordance with law.~~

Notifications to Parents/Guardians

~~Prior to excluding a student from attendance, the Superintendent or designee shall send a notice to the student's parent/guardian stating the facts leading to the exclusion.~~

~~The Superintendent or designee may exclude a student without prior notice to the parent/guardian if the student is excluded because:~~

- ~~1. He/she resides in an area subject to quarantine pursuant to Health and Safety Code 120230~~
- ~~2. He/she is exempt from a medical examination but suffers from a contagious or infectious disease pursuant to Education Code 49451.~~
- ~~3. The Superintendent or designee determines that the presence of the student would constitute a clear and present danger to the safety or health of other students or school personnel.~~

~~However, in such cases, the Superintendent or designee shall send a notice as soon as reasonably possible after the exclusion.~~

Appeals from Exclusion

Upon exclusion of his/her child, a parent/guardian may meet with the Superintendent or designee to discuss the exclusion. If the parent/guardian disagrees with the decision of the Superintendent or designee to exclude his/her child, he/she may appeal the decision to the Governing Board.

The parent/guardian shall have an opportunity to inspect all documents upon which the district is basing its decision, to challenge any evidence and question any witness presented by the district, to present oral and documentary evidence on the student's behalf, and to have one or more representatives present at the meeting.

Legal Reference: (see next page)

EXCLUSIONS FROM ATTENDANCE (continued)

Legal Reference:

EDUCATION CODE

48210-48216 *Persons excluded*

49076 *Access to records by persons without written consent or under judicial order*

49408 *Information of use in emergencies*

49451 *Parent's refusal to consent*

HEALTH AND SAFETY CODE

120230 *Exclusion of persons from school*

120325-120380 *Educational and child care facility immunization requirements*

121475-121520 *Tuberculosis tests for students*

124025-124110 *Child Health and Disability Prevention Program*

CODE OF REGULATIONS, TITLE 5

202 *Exclusion of students with a contagious disease*

CODE OF REGULATIONS, TITLE 17

6055 *Exclusion for failure to obtain required immunization*

Management Resources:

CSBA PUBLICATIONS

Recent Legislation on Vaccines: SB 277, Fact Sheet, August 2015

WEB SITES

CSBA: <http://www.csba.org>

California Department of Public Health Services, Immunization Branch:

<http://www.cdph.ca.gov/programs/immunize>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Board Policies and Bylaws Item F.1.3.
Prepared by Dr. Cathy Pierce
July 5, 2016

Second Reading: Revised Board Policy 1220
Citizen Advisory Committee

BACKGROUND:

A sub-committee of the Board met on May 10, 2016 to review Board Policy (BP) 1220 – Citizen Advisory Committee. Upon review, the committee suggested the following changes. The application was be modified to reflect these changes.

- Membership is limited to a one-year term;
- Applicants may not be allowed to serve on more than three committees, unless it is approved by the Board and/or Superintendent;
- The application timeline shall be established by the Board President and/or Superintendent.

BP 1220 was presented to the Board for a first reading at the June 21, 2016 meeting. Upon review, a few changes were recommended and are reflected on the attached Board Policy.

RECOMMENDATION:

Revised Board Policy 1220 is submitted for a second reading and request for approval.

FISCAL IMPACT:

There is no fiscal impact as a result of this review.

Motion: _____ Second: _____ Vote: _____ Agenda Item F.1.3.

CITIZEN ADVISORY COMMITTEES

The Governing Board endorses the concept that parents and community participation in the affairs of schools and the district is essential to maintain mutual confidence and respect while working together to improve the quality of education for all students.

The Board encourages the solicitation of parents/guardians and community input on matters affecting the schools and the district through the establishment of advisory committees and within the following principles:

1. That citizen groups be broadly represented.
2. That recommendations be based on research and facts.
3. That recommendations be submitted to the Board which alone has the authority and responsibility to act upon them.

The Board recognizes that advisory committees enable the Board to better understand the interest and concerns of the community.

The Board shall establish citizen advisory committees when required by law, to strengthen the effectiveness of district and school operations, or to enhance student learning. The purpose of any such committees shall be clearly defined and aligned to the district's vision, mission, and goals. The Board may dissolve an advisory committee not required by law when the committee has fulfilled its duties or at any time the Board deems it necessary. The Board shall approve the membership of citizen advisory committees.

Citizen advisory committees shall serve in an advisory capacity; they may make recommendations, but their actions shall not be binding on the Board or Superintendent.

Recommendations will be given careful consideration. In the evaluation of such contributions, the first concern will be for the educational program as it affects students. The final decision may depart from the recommendations when in the judgment of the staff and Board such advice is not consistent with goals adopted by the Board, current educational practice, or within the financial resources available.

The membership of citizen advisory committees should reflect the diversity of the community and represent a diversity of viewpoints.

Citizen advisory committee membership is limited to a one-year term. Applicants will not be allowed to serve on more than three committees, unless it is approved by the Board and/or Superintendent. The Citizen Advisory Committee application timeline shall be established by the Board President and/or Superintendent.

The Superintendent or designee shall provide training and information, as necessary, to enable committee members to understand the goals of the committee and to fulfill their role as committee members.

CITIZEN ADVISORY COMMITTEES

Within budget allocations, the Superintendent or designee may approve requests for committee travel and may reimburse committee members for expenses at the same rates and under the same conditions as those provided for district employees.

Legal Reference:

EDUCATION CODE

8070 Career technical education advisory committee 11503
Parent involvement program
15278-15282 Citizens' oversight committee
15359.3 School facilities improvement districts
17387-17391 Advisory committees for use of excess school facilities 35147
School site councils and advisory committees
41505-41508 Pupil Retention Block Grant
41570-41573 School and Library Improvement Block Grant 44032
Travel expense payment
52176 Advisory committees, limited-English proficient students program
52852 Site council, school-based program coordination
54425 Advisory committees, compensatory education
54444.1-54444.2 Parent advisory councils, services to migrant children
56190-56194 Community advisory committee, special education
62002.5 Continuing parent advisory committees

REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS

52012 School site council

GOVERNMENT CODE

810.2 Tort claims act, definition employee
810.4 Tort claims act, definition employment
815.2 Injuries by employees within scope of employment
820.9 Members of local public boards not vicariously liable
6250-6270 California Public Records Act
54950-54963 Brown Act

UNITED STATES CODE, TITLE 42

1751 Note Local wellness policy COURT

DECISIONS

Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

BACKGROUND:

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the Board Policies listed below. These Board Policies have been reviewed by Administration and are submitted to the Board for a second reading. Policies were presented to the Board for a First Reading at the June 21, 2016 meeting.

Policy	Policy Title
BP 1312.1	Complaints Concerning District Employees
BP 4116	Probationary/Permanent Status
BP 4315.1	Certification of Competence in Evaluation and Instructional Methodologies
BP 5116.1	Intradistrict Open Enrollment
BP 6145	Extracurricular and Cocurricular Activities

The listed Board Policies were last reviewed on July 7, 2015.

RECOMMENDATION:

It is recommended that the Board of Education review the listed Board Policies submitted for a first reading. These Board Policies will return for a second reading and request for approval.

FISCAL IMPACT:

There is no fiscal impact as a result of this review.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____ Agenda Item F.1.4.

COMPLAINTS CONCERNING DISTRICT EMPLOYEES

The Governing Board accepts responsibility for providing a means by which the public can hold employees accountable for their actions. The Board desires that complaints be resolved expeditiously without disrupting the educational process.

The Superintendent or designee shall develop regulations which permit the public to submit complaints against district employees in an appropriate way. These regulations shall protect the rights of involved parties. The Board may serve as an appeals body if the complaint is not resolved.

The Board places trust in its employees and desires to support their actions in such a manner that employees are free from unnecessary, spiteful or negative criticism and complaints. Constructive criticism is welcome when it is motivated by a sincere desire to improve the quality of the educational program.

Verbal complaints made to a Board member or at a Board meeting against an employee other than the Superintendent, will be referred to the Superintendent for appropriate consideration and action according to this policy. If a single Board member receives a complaint about the Superintendent, it will be referred to the entire Board. Because the Board sits as the appellate body in the complaint resolution process, any member of the Board who has become involved in a complaint resolution process prior to an appeal to the Board shall declare his/her involvement and not participate as a member of the Board during an appeal hearing.

When public complaints against employees involve accusations of child abuse, the provisions of Board policy and administrative regulation 5141.4 shall be implemented.

The Board shall not prohibit public criticism of the district and its employees.

The Superintendent or designee shall develop regulations which permit the public to submit complaints against district employees in an appropriate way. These regulations shall protect the rights of involved parties. The Board may serve as an appeals body if the complaint is not resolved.

The Board prohibits retaliation against complainants. The Superintendent or designee at his/her discretion may keep a complainant's identity confidential, except to the extent necessary to investigate the complaint. The district will not investigate anonymous complaints.

This Board shall annually review this policy.

Legal Reference: (see next page)

COMPLAINTS CONCERNING DISTRICT EMPLOYEES (continued)

Legal Reference:

EDUCATION CODE

33308.1 *Guidelines on procedure for filing child abuse complaints*

35146 *Closed sessions*

44031 *Personnel file contents and inspection*

44811 *Disruption of public school activities*

44932-44949 *Resignation, dismissal and leaves of absence (rights of employee; procedures to follow)*

48987 *Child abuse guidelines*

GOVERNMENT CODE

54957 *Closed session; complaints re employees*

54957.6 *Closed session; salaries or fringe benefits*

PENAL CODE

273 *Cruelty or unjustifiable punishment of child*

11164-11174.3 *Child Abuse and Neglect Reporting Act*

WELFARE AND INSTITUTIONS CODE

300 *Minors subject to jurisdiction of juvenile court*

Policy adopted: February 17, 2009
Policy reviewed: December 15, 2009, May 3, 2011;
June 15, 2012; June 4, 2013; January 20, 2015;
July 7, 2015

SANTEE SCHOOL DISTRICT
Santee, California

PROBATIONARY/PERMANENT STATUS

Probationary Status

Probationary employees shall receive training, assistance and evaluations consistent with their needs as new teachers. Such training and assistance may consist of inservice training and/or meetings with the employee's evaluator to discuss areas of strength and areas requiring improvement. Inservice training may be provided during school hours as part of a comprehensive staff development program.

The performance of each probationary employee shall be evaluated and assessed at least once every school year.

(cf. 4115 - Evaluation/Supervision)
(cf. 4131 - Staff Development)

Permanent Status

Granting of permanent status shall be based on completion of the probationary period in accordance with applicable law. Employees granted permanent status acquire specific rights under the Education Code, including those relating to discipline and dismissal. (Education Code 44932-44988)

(cf. 4117.4 - Dismissal)
(cf. 4117.6 - Decision Not to Rehire)

Legal Reference:

EDUCATION CODE

- 44466 *Status of university interns*
- 44850.1 *No tenure in administrative or supervisory position*
- 44885.5 *Status of district interns*
- 44908 *Complete year for probationary employees*
- 44911-44913 *Service not computed in eligibility for permanent status*
- 44915 *Classification of probationary employees*
- 44917-44921 *Status of substitute or temporary employees*
- 44929.20 *Continuing contracts (not to exceed four years - ADA under 250)*
- 44929.21 *Districts of 250 ADA or more*
- 44929.23 *Districts with less than 250 ADA*
- 44929.28 *Employment by another district*
- 44930-44988 *Resignations, dismissals and leaves of absence, especially:*
- 44948.2 *Election to use provisions of Section 44948.3*
- 44948.3 *Dismissal of probationary employees*

Policy adopted: February 18, 1986
Policy revised: May 5, 2009, January 20, 2015
Policy reviewed: December 15, 2009, May 3, 2011; June 15, 2012
June 4, 2013; January 20, 2015; July 7, 2015

SANTEE SCHOOL DISTRICT
Santee, California

**CERTIFICATION OF COMPETENCE IN EVALUATION
AND INSTRUCTIONAL METHODOLOGIES**

The Superintendent shall annually submit to the Governing Board a list of district administrators whose duties include evaluation of certificated personnel. The administrators listed will be presented as competent by the Superintendent in instructional methodologies and in the evaluation of certificated personnel. The Board will certify the competence of personnel recommended by the Superintendent.

Criteria for certification may include but not be limited to the following:

Academic Qualifications

1. Earned Master's Degree or advanced degree of equivalent standard from an accredited college or university.
2. Evidence of university level course work in techniques of supervision, human relations and instructional methodologies.

Experience

1. Demonstration of competence in the evaluation process.
2. Demonstration of competence in instructional methodologies.
3. Completion of at least three (3) years of successful teaching.

Credential

1. Possession of valid California Administrative Credential

Professional Knowledge and Skills

1. Evidence of professional growth program participation.
2. Demonstration of understanding of district-adopted curriculum, policies and practices.
3. Demonstration of skill in instructional observation.
4. Demonstration of skill in techniques and procedures of evaluation of instruction.

This certification is intended to comply with requirements of the Education Code and is intended to be used for no other purpose. This policy shall be reviewed annually by the Board.

Legal Reference: (see next page)

**CERTIFICATION OF COMPETENCE IN EVALUATION
AND INSTRUCTIONAL METHODOLOGIES (continued)**

Legal Reference:

EDUCATION CODE

33039 *Guidelines for teacher evaluation*

44660-44665 *Evaluation and assessment of performance of certificated employees*

44681-44689 *Administrator training and evaluation*

GOVERNMENT CODE

3543.2 *Scope of representation (re evaluation procedures)*

Policy adopted: June 19, 1984

Policy amended: December 4, 2007

Policy reviewed: May 5, 2009, December 15, 2009, May 3, 2011

June 15, 2012; June 4, 2013; January 20, 2015; July 7, 2015

SANTEE SCHOOL DISTRICT

Santee, California

INTRADISTRICT OPEN ENROLLMENT

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district.

The Board shall annually review this policy.

Enrollment Priorities

Priority for attendance outside a student's attendance area shall be given as follows:

1. If a district school receiving Title I funds is identified for program improvement, corrective action, or restructuring, all students enrolled in that school shall be provided an option to transfer to another district school or charter school.
2. If while on school grounds a student becomes the victim of a violent criminal offense, he/she shall be provided an option to transfer to another district school or charter school.
3. If a student attends a school designated by the California Department of Education as "persistently dangerous," he/she shall be provided an option to transfer to another district school or charter school.
4. The Superintendent or designee may approve a student's transfer to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student.

To grant priority under these circumstances, the Superintendent or designee must have received either:

- a. A written statement from a representative of an appropriate state or local agency, such as a law enforcement official, social worker, or a properly licensed or registered professional, such as a psychiatrist, psychologist, or marriage and family therapist
 - b. A court order, including a temporary restraining order and injunction
5. Priority may be given to siblings of students already in attendance in that school.

INTRADISTRICT OPEN ENROLLMENT (continued)

6. Priority may be given to any student whose parent/guardian is assigned to that school as his/her primary place of employment.

For all other applications for enrollment from outside a school's attendance area, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever the school receives admission requests that are in excess of the school's capacity. A school's capacity shall be calculated in a nonarbitrary manner using student enrollment and available space.

Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students.

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area.

Transportation

Except as required by 20 USC 6316 for transfers out of Title I program improvement schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

Legal Reference: (see next page)

INTRADISTRICT OPEN ENROLLMENT (continued)

Legal Reference:

EDUCATION CODE

35160.5 *District policies; rules and regulations*

35291 *Rules*

35351 *Assignment of students to particular schools*

48980 *Notice at beginning of term*

CODE OF REGULATIONS, TITLE 5

11992-11994 *Definition of persistently dangerous schools*

UNITED STATES CODE, TITLE 20

6316 *Transfers from program improvement schools*

7912 *Transfers from persistently dangerous schools*

CODE OF FEDERAL REGULATIONS, TITLE 34

200.36 *Dissemination of information*

200.37 *Notice of program improvement status, option to transfer*

200.39 *Program improvement, transfer option*

200.42 *Corrective action, transfer option*

200.43 *Restructuring, transfer option*

200.44 *Public school choice, program improvement schools*

200.48 *Transportation funding for public school choice*

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

ATTORNEY GENERAL OPINIONS

85 *Ops. Cal. Atty. Gen.* 95 (2002)

Management Resources:

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Unsafe School Choice Option, May 2004

Public School Choice, February 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, *Unsafe School Choice Option*:

<http://www.cde.ca.gov/ls/ss/se/usco.asp>

U.S. Department of Education, *No Child Left Behind*:: <http://www.nclb.gov>

Policy adopted: August 17, 2010
Reviewed: May 3, 2011; June 15, 2012; June 4, 2013
January 20, 2015; July 7, 2015

SANTEE SCHOOL DISTRICT
Santee, California

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

The Governing Board recognizes that extracurricular and cocurricular activities enrich the educational and social development and experiences of students. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

No extracurricular or cocurricular program or activity shall be provided or conducted separately, and no district student's participation in extracurricular and cocurricular activities shall be required or refused, based on the student's sex, gender, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability. Requirements for participation in extracurricular and cocurricular activities shall be limited to those that are essential to the success of the activity. (5 CCR 4925)

Any complaint regarding the district's extracurricular and cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

Unless specifically authorized by law, no fee shall be charged to students for participation in extracurricular and cocurricular activities related to the educational program, including materials or equipment related to the activity.

Eligibility Requirements

Junior High social activities and eighth grade excursion day are subject to academic, effort, and citizenship requirements as specified in AR 6145.

Any decision regarding the eligibility of any child in foster care or a child of an active duty military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with California Education Codes 48850 and 49701.

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and/or cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

Supervision

Extracurricular activities shall be under the general supervision of school authorities and certificated employees whenever they are conducted by the district.

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (continued)

The Superintendent or designee shall:

1. Determine which activities and programs are affected by this policy.
2. Ensure districtwide uniformity.

Annual Policy Review

The Board shall annually review this policy and implementing regulations.

Legal Reference:

EDUCATION CODE

35145 Public meetings

35160.5 District policy rules and regulations; requirements; matters subject to regulation

35179 Interscholastic athletics; associations or consortia

35181 Students' responsibilities

48850 Participation of foster youth in extracurricular activities and interscholastic sports

48930-48938 Student organizations

49700-49704 Education of children of military families

CODE OF REGULATIONS, TITLE 5

350 Fees not permitted

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

5531 Supervision of extracurricular activities of pupils

UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009

WEB SITES:

California Association of Directors of Activities: <http://www.cadal.org>

California Department of Education, Educational Options Office: <http://www.cde.ca.gov/ls/pf/mc>

California Department of Education, Foster Youth Services: <http://www.cde.ca.gov/ls/pf/fy/>

Policy adopted: August 17, 2010
reviewed: May 3, 2011; June 15, 2012;
July 7, 2015
revised: June 4, 2013; January 20, 2015

SANTEE SCHOOL DISTRICT
Santee, California

Board Policies and Bylaws Item F.1.5.
Prepared by Dr. Cathy Pierce
July 5, 2016

BB 9270 Conflict of Interest
Biennial Review

BACKGROUND:

Government Code Section 87306.5 requires every local government agency to review its Conflict of Interest Code biennially to determine if it is accurate or if there is a need for it to be amended. BB 9270 was last reviewed and approved by the Board on August 5, 2014. To comply with the law and begin the biennial rotation once again, BB 9270 is being submitted for a second review and adoption.

RECOMMENDATION:

Board Bylaw 9270 is submitted for a second review. It is recommended that the Board of Education adopt BB 9270.

FISCAL IMPACT:

There is no fiscal impact as a result of this review.

Motion: _____ Second: _____ Vote: _____ Agenda Item F.5.

CONFLICT OF INTEREST

Incompatible Activities

Members of the Governing Board shall not engage in any employment or activity which is inconsistent with, incompatible with, in conflict with or inimical to the Board member's duties as an officer of the district.

Conflict of Interest Code

Board members and designated employees of the district shall adhere to the financial disclosure requirements of the district's conflict of interest code adopted pursuant to the provisions of Government Code 87300. The district's conflict of interest code shall comprise of the terms of California Code of Regulations, Title 2, Section 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with a district attachment specifying designated positions and the specific types of disclosure statements required for each position.

Upon direction by the code reviewing body, the Board shall review the district's conflict of interest code in even-numbered years. If no change in the code is required, the district shall submit by October 1 a written statement to that effect to the code reviewing body. If a change in the code is necessitated by changed circumstances, the district shall submit an amended code to the code reviewing body.

When a change in the district's conflict of interest code is necessitated by changed circumstances such as the creation of new designated positions, amendments or revisions shall be submitted to the code reviewing body within 90 days.

When reviewing and preparing conflict of interest codes, the district shall provide officers, employees, consultants and members of the community adequate notice and a fair opportunity to present their views.

If a Board member or designated employee determines that he/she has a financial interest in a decision, as described in Government Code 87103, this determination shall be disclosed. The member shall be disqualified from voting unless his/her participation is legally required.

Statements of economic interests submitted to the district by designated employees in accordance with the conflict of interest code shall be available for public inspection and reproduction.

Financial Interest

Board members and designated employees shall not be financially interested in any contract made by the Board or in any contract they make in their capacity as Board members or designated employees

CONFLICT OF INTEREST (continued)

A Board member shall not be considered to be financially interested in a contract if his/her interest includes, but is not limited to, any of the following:

1. That of an officer who is being reimbursed for his/her actual and necessary expenses incurred in the performance of an official duty
2. That of a recipient of public services generally provided by the public body or board of which he/she is a member, on the same terms and conditions as if he or she were not a member of the board
3. That of a landlord or tenant of the contracting party if such contracting party is the federal government or any federal department or agency, this state or an adjoining state, any department or agency of this state or an adjoining state, any county or city of this state or an adjoining state, or any public corporation or special, judicial or other public district of this state or an adjoining state unless the subject matter of such contract is the property in which such officer or employee has such interest as landlord or tenant in which even his/her interest shall be deemed a remote interest within the meaning of, and subject to, the provisions of Government Code 1091
4. That of a spouse of an officer or employee of the district if his/her spouse's employment or office holding has existed for at least one year prior to his/her election or appointment
5. That of a nonsalaried member of a nonprofit corporation, provided that such interest is disclosed to the Board at the time of the first consideration of the contract, and provided further that such interest is noted in its official records
6. That of a noncompensated officer of a nonprofit, tax-exempt corporation which, as one of its primary purposes, supports the functions of the nonprofit board or to which the school Board has legal obligation to give particular consideration, and provided further that such interest is noted in its official records
7. That of a person receiving salary, per diem, or reimbursement for expenses from a governmental entity, unless the contract directly involves the department of the government entity that employs the officer or employee, provided that such interest is disclosed to the Board at the time of consideration of the contract, and provided further that such interest is noted in its official records
8. That of an attorney of the contracting party or that of an owner, officer, employee or agent of a firm which renders, or has rendered, service to the contracting party in the capacity of stockbroker, insurance agent, insurance broker, real estate agent, or real estate broker, if these individuals have not received and will not receive remuneration, consideration, or a commission as a result of the contract and if these individuals have an ownership interest of less than 10 percent in the law practice or firm, stock brokerage firm, insurance firm or real estate firm

CONFLICT OF INTEREST (continued)

In addition, a Board member or employee shall not be deemed to be interested in a contract made pursuant to competitive bidding under a procedure established by law if his/her sole interest is that of an officer, director, or employee of a bank or savings and loan association with which a party to the contract has the relationship of borrower or depositor, debtor or creditor.

A Board member shall not be deemed to be financially interested in a contract if he/she has only a remote interest in the contract and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract. Remote interests are specified in Government Code 1091(b); they include, but are not limited to, the interest of a parent in the earnings of his/her minor child.

A Board member may enter into a contract if the rule of necessity or legally required participation applies as defined in Government Code 87101.

Even if there is no prohibited or remote interest, a Board member shall abstain from voting on personnel matters that uniquely affect a relative of the Board member. A Board member may vote, however, on collective bargaining agreements and personnel matters that affect a class of employees to which the relative belongs. "Relative" means an adult who is related to the person by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree.

A relationship within the third degree includes the individual's parents, grandparents and great-grandparents, children, grandchildren and great-grandchildren, brothers, sisters, aunts and uncles, nieces and nephews, and the similar family of the individual's spouse unless the individual is widowed or divorced.

Gifts/Honoraria

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730. -This amount is adjusted on odd numbered years by the FPPC. The limitations on gifts do not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

Gifts of travel and related lodging and subsistence shall be subject to the prevailing gift limitation except as described in Government Code 89506. A gift of travel does not include travel provided by the district for Board members and designated employees.

CONFLICT OF INTEREST (continued)

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering, in accordance with law.

The term honorarium does not include:

1. Earned income for personal services customarily provided in connection with a bona fide business, trade or profession unless the sole or predominant activity of the business, trade or profession is making speeches
2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes

APPENDIX DESIGNATED POSITIONS/DISCLOSURE CATEGORIES

1. Persons occupying the following positions are designated employees in Category 1:

Governing Board Members
Superintendent of Schools
Assistant/Associate Superintendents
Director of Fiscal Services

Designated persons in this category must report:

- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries or of any land owned or used by the district. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b. Investments or business positions in or income from sources which:
 - (1) Are engaged in the acquisition or disposal of real property within the district
 - (2) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district or
 - (3) Manufacture or sell supplies, books, machinery or equipment of the type used by the district

CONFLICT OF INTEREST (continued)

2. Persons occupying the following positions are designated employees in Category 2:

Director
Principal

Designated persons in this category must report investments or business positions in or income from sources which:

- a. Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or
 - b. Manufacture or sell supplies, books, machinery or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.
3. Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18701)

- a. Approve a rate, rule or regulation
- b. Adopt or enforce a law
- c. Issue, deny, suspend or revoke a permit, license, application, certificate, approval, order or similar authorization or entitlement
- d. Authorize the district to enter into, modify or renew a contract that requires district approval
- e. Grant district approval to a contract or contract specifications which require district approval and in which the district is a party
- f. Grant district approval to a plan, design, report, study or similar item
- g. Adopt or grant district approval of district policies, standards or guidelines

CONFLICT OF INTEREST (continued)

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's Conflict of Interest Code. (2 CCR 18701)

Legal Reference:

EDUCATION CODE

1006 *Qualifications for holding office*
35107 *School district employees*
35230-35240 *Corrupt practices*
35233 *Prohibitions applicable to members of governing boards*
35239 *Compensation for board members in districts under 70 ADA*

GOVERNMENT CODE

1090-1098 *Prohibitions applicable to specified officers*
1125-1129 *Incompatible activities*
81000-91015 *Political Reform Act of 1974, especially:*
82011 *Code reviewing body*
82019 *Definition of designated employee*
82028 *Definition of gifts*
82030 *Definition of income*
87100-87103.6 *General prohibitions*
87200-87210 *Disclosure*
87300-87313 *Conflict of interest code*
87500 *Statements of economic interests*
89501-89503 *Honoraria and gifts*
91000-91014 *Enforcement*

CODE OF REGULATIONS, TITLE 2

18110-18997 *Regulations of the Fair Political Practices Commission, especially:*
18702.5 *Public identification of a conflict of interest for Section 87200 filers*

COURT DECISIONS

Thorpe v. Long Beach Community College District, (2000) 83 Cal.App.4th. 655
Kunec v. Brea Redevelopment Agency, (1997) 55 Cal.App.4th 511

ATTORNEY GENERAL OPINIONS

86 *Ops. Cal. Atty. Gen.* 138 (2003)
85 *Ops. Cal. Atty. Gen.* 60 (2002)
82 *Ops. Cal. Atty. Gen.* 83 (1999)
81 *Ops. Cal. Atty. Gen.* 327 (1998)
80 *Ops. Cal. Atty. Gen.* 320 (1997)
69 *Ops. Cal. Atty. Gen.* 255 (1986)
68 *Ops. Cal. Atty. Gen.* 171 (1985)
65 *Ops. Cal. Atty. Gen.* 606 (1982)

Management Resources:

WEB SITES

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Bylaw adopted: February 17, 2009
Bylaw amended: August 7, 2012
Bylaw reviewed: 12/5/09, 7/20/10, 8/5/14

SANTEE SCHOOL DISTRICT
Santee, California

Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item H. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Public Employee Discipline/Dismissal/Release** (Gov. Code § 54957)
2. **Conference with Legal Counsel – Anticipated Litigation** (Gov't Code § 54956.9)
 - One Case
3. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)

Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
4. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)

Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
5. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
 - *Elliot Site #2 (Parcel #: APN 366 050 16 – east of landfill; North of West Hills High School – area commonly known as Camp Elliott)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*
 - *Property adjacent to 9219 Fenway Road, Santee, CA 92071 located at 10201 Settle Road, Santee, CA 92071 (Sycamore Canyon School)*

Agency Negotiator: Cathy A. Pierce, Superintendent
6. **Public Employee Performance Evaluation (Gov. Code § 54957)**
Superintendent

Item I. RECONVENE TO PUBLIC SESSION

Item J. ADJOURNMENT

Agenda Items G, H, I, and J.